

Fresh

Invoice Date: 6/30/2021

Invoice #: 471_210531

Amount Due: \$57,264.25

Period Ending 5/31/2021

	<u>Billable</u>		<u>Travel</u>		<u>Invoice Amount</u>
	<u>Hours</u>	<u>Rate</u>	<u>Hours</u>	<u>Rate</u>	
BMC Waived	15.5				\$0.00
BMC Document Custody	8.5	\$40.00			\$340.00
BMC Data Support	116.8	\$85.00			\$9,928.00
BMC Case Support Associate	55.6	\$90.00			\$5,004.00
BMC Consultant	51.1	\$95.00			\$4,854.50
BMC Senior Consultant	159.9	\$110.00			\$17,589.00
BMC Project Manager	111.1	\$130.00			\$14,443.00
Fresh Total	518.5				\$52,158.50

Average Billing Rate this Period \$100.59

Total Hours:	518.5
Billed Total:	\$52,158.50
Expense Total:	\$5,105.75
Total Due:	\$57,264.25

Wire payments may be sent to the following account:

BANK: Bridge Bank, N.A.
ABA/Routing#: 121143260
Account #: 0102705027 - BMC Group Inc
Tax ID #: 52-2083477

Fresh
Invoice #: 471_210531
Expense Summary

Period Ending	5/31/2021	Expense Type	Amount
		B-linx app & data storage	\$1,604.00
		1077 claims images @ \$0.12/image	\$129.24
		112 claims processed @ \$2.50/claim	\$280.00
		Noticing Production	\$3,092.51
		Total	\$5,105.75

Wire payments may be sent to the following account:

BANK: Bridge Bank, N.A.
ABA/Routing#: 121143260
Account #: 0102705027 - BMC Group Inc
Tax ID #: 52-2083477

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Noticing Production Reference Summary and Detail

Reference Number	Production Date	Total
Reference # 471-20210503-1	5/3/2021	\$8.00
Reference # 471-20210503-2	5/3/2021	\$178.38
Reference # 471-20210503-3	5/3/2021	\$60.44
Reference # 471-20210504-1	5/4/2021	\$206.48
Reference # 471-20210505-1	5/5/2021	\$82.38
Reference # 471-20210506-1	5/6/2021	\$81.32
Reference # 471-20210507-1	5/7/2021	\$364.88
Reference # 471-20210513-1	5/13/2021	\$1.37
Reference # 471-20210514-1	5/14/2021	\$558.26
Reference # 471-20210518-1	5/18/2021	\$2.40
Reference # 471-20210518-2	5/18/2021	\$366.88
Reference # 471-20210519-1	5/19/2021	\$76.18
Reference # 471-20210520-1	5/20/2021	\$515.13
Reference # 471-20210521-1	5/21/2021	\$331.53
Reference # 471-20210527-1	5/27/2021	\$3.20
Reference # 471-20210527-2	5/27/2021	\$172.94
Reference # 471-20210528-1	5/28/2021	\$81.32
Reference # 471-20210531-1	5/31/2021	\$1.42
Total Due		\$3,092.51

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Production Date: 5/3/2021

Reference #: 471-20210503-1

Job Type	Job Item	Pages / Parties			
	Step	Task	Details	Total	
Noticing Document	Dkt No. - ECF/BMC Claim Number Discrepancy	Page Ct 2 / Party Ct 10			
		Production	Printed Impressions	20 Pieces @ \$.10 each	\$2.00
		Postage	USPS - 1st Class (at Cost)	10 Pieces @ \$.51 each	\$5.10
		Supplies	Inkjet and Envelope - #10 Window	10 Pieces @ \$.09 each	\$0.90
Total:				\$8.00	

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Production Date: 5/3/2021

Reference #: 471-20210503-2

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. 100 - Ntc of Hearing	Production	Page Ct 3 / Party Ct 229		
			Printed Impressions	294 Pieces @ \$.10 each	\$29.40
	Dkt No. 101 - Witness and Exhibit List		Page Ct 4 / Party Ct 229		
			Printed Impressions	392 Pieces @ \$.10 each	\$39.20
		Postage	USPS - 1st Class (at Cost)	98 Pieces @ \$.51 each	\$49.98
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - #6x9	98 Pieces @ \$.10 each	\$9.80
Total:					\$178.38

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Production Date: 5/3/2021

Reference #: 471-20210503-3

Notes: 4 Packages returned as undeliverable 132460878357-953371190331; 132460877979-984472760962; 132460878600-948592481237; 132460879217-773602464164

Job Type	Job Item	Step	Pages / Parties	Task	Details	Total
Noticing Document	Dkt No. - First Day Service	Postage		Page Ct 0 / Party Ct 3		
				FedEx Return Mail Cost	1 Piece @ \$13.90 each	\$13.90
				FedEx Return Mail Cost	1 Piece @ \$13.90 each	\$13.90
	Dkt No. - First Day Service Supplemental Mailing			FedEx Return Mail Cost	1 Piece @ \$14.57 each	\$14.57
				Page Ct 0 / Party Ct 1		
				FedEx Return Mail Cost	1 Piece @ \$18.07 each	\$18.07
Total:					\$60.44	

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Production Date: 5/4/2021

Reference #: 471-20210504-1

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. 110 - Lease Rejection Motion	Production	Page Ct 19 / Party Ct 125		
			Printed Impressions	646 Pieces @ \$.10 each	\$64.60
	Dkt No. 111 - Motion for Expedited Hearing		Page Ct 9 / Party Ct 125		
			Printed Impressions	306 Pieces @ \$.10 each	\$30.60
		Postage	USPS - 1st Class (at Cost)	34 Pieces @ \$1.60 each	\$54.40
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
			Fax Service	28 Pages @ \$.10 each	\$2.80
		Supplies	Inkjet and Envelope - Catalog	34 Pieces @ \$.12 each	\$4.08
Total:					\$206.48

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Production Date: 5/5/2021

Reference #: 471-20210505-1

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. - Proposed Orders - Dkts 115-118		Page Ct 84 / Party Ct 67		
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
	Dkt No. 112 - Agenda For Hearing		Page Ct 5 / Party Ct 93		
			Fax Service	28 Pages @ \$.10 each	\$2.80
	Dkt No. 113 - Notice Of Hearing		Page Ct 3 / Party Ct 128		
		Production	Printed Impressions	102 Pieces @ \$.10 each	\$10.20
		Postage	USPS - 1st Class (at Cost)	34 Pieces @ \$.51 each	\$17.34
		Supplies	Inkjet and Envelope - #10	34 Pieces @ \$.06 each	\$2.04
Total:					\$82.38

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Production Date: 5/6/2021

Reference #: 471-20210506-1

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. 122 - Order Granting Mtn for Expedited Production		Page Ct 3 / Party Ct 103 Printed Impressions	108 Pieces @ \$.10 each	\$10.80
		Postage	USPS - 1st Class (at Cost)	36 Pieces @ \$.51 each	\$18.36
		Supplies	Inkjet and Envelope - #10	36 Pieces @ \$.06 each	\$2.16
	Dkt No. 131 - Ntc of Reset Hearing Production		Page Ct 3 / Party Ct 69 eNoticing	1 Batch @ \$50.00 each	\$50.00
Total:					\$81.32

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Production Date: 5/7/2021

Reference #: 471-20210507-1

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. 136 - Customer Programs Final Order	Production	Page Ct 5 / Party Ct 113 Printed Impressions	190 Pieces @ \$.10 each	\$19.00
		Postage	USPS - 1st Class (at Cost)	2 Pieces @ \$.51 each	\$1.02
		Supplies	Inkjet and Envelope - #10	2 Pieces @ \$.06 each	\$0.12
	Dkt No. 137 - Critical Vendor PASA/PACA Final Order	Production	Page Ct 5 / Party Ct 140 Printed Impressions	240 Pieces @ \$.10 each	\$24.00
		Postage	USPS - 1st Class (at Cost)	12 Pieces @ \$.51 each	\$6.12
		Supplies	Inkjet and Envelope - #10	12 Pieces @ \$.06 each	\$0.72
	Dkt No. 140 - Cash Management Final Order	Production	Page Ct 9 / Party Ct 119 Printed Impressions	450 Pieces @ \$.10 each	\$45.00
		Postage	USPS - 1st Class (at Cost)	14 Pieces @ \$1.20 each	\$16.80
		Supplies	Inkjet and Envelope - Catalog	14 Pieces @ \$.12 each	\$1.68
	Dkt No. 141 - Utilities Final Order	Production	Page Ct 13 / Party Ct 145 Printed Impressions	923 Pieces @ \$.10 each	\$92.30
		Postage	USPS - 1st Class (at Cost)	35 Pieces @ \$1.20 each	\$42.00
			USPS - 1st Class (at Cost)	36 Pieces @ \$1.60 each	\$57.60
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - Catalog	71 Pieces @ \$.12 each	\$8.52
Total:					\$364.88

Fresh

Production Date: 5/13/2021

Reference #: 471-20210513-1

Job Type	Job Item	Pages / Parties			
	Step	Task	Details	Total	
Noticing Document	Dkt No. - Courtesy Mailing - Dkt 66 and Ntc of Commencement	Page Ct 8 / Party Ct 1 Printed Impressions	8 Pieces @ \$.10 each	\$0.80	
	Production				
	Postage	USPS - 1st Class (at Cost)	1 Piece @ \$.51 each	\$0.51	
	Supplies	Inkjet and Envelope - #10	1 Piece @ \$.06 each	\$0.06	
Total:				\$1.37	

Fresh

Production Date: 5/14/2021

Reference #: 471-20210514-1

Job Type	Job Item	Pages / Parties			
	Step	Task	Details	Total	
Noticing Document	Dkt No. 157 - Final DIP/Cash Collateral Order	Page Ct 91 / Party Ct 124			
		Production	Printed Impressions	3913 Pieces @ \$.10 each	\$391.30
		Postage	USPS - 1st Class (at Cost)	43 Pieces @ \$2.60 each	\$111.80
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - Catalog	43 Pieces @ \$.12 each	\$5.16
Total:				\$558.26	

Fresh

Production Date: 5/18/2021

Reference #: 471-20210518-1

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. - ECF & BMC Claim Number Discrepancy		Page Ct 2 / Party Ct 3		
			Printed Impressions	6 Pieces @ \$.10 each	\$0.60
		Production			
		Postage	USPS - 1st Class (at Cost)	3 Pieces @ \$.51 each	\$1.53
		Supplies	Inkjet and Envelope - #10 Window	3 Pieces @ \$.09 each	\$0.27
Total:					\$2.40

Fresh

Production Date: 5/18/2021

Reference #: 471-20210518-2

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. 165 - Motion to Sell	Production	Page Ct 62 / Party Ct 110		
			Printed Impressions	2108 Pieces @ \$.10 each	\$210.80
	Dkt No. 166 - Mtn to Expedite		Page Ct 8 / Party Ct 110		
			Printed Impressions	272 Pieces @ \$.10 each	\$27.20
		Postage	USPS - 1st Class (at Cost)	34 Pieces @ \$2.20 each	\$74.80
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - Catalog	34 Pieces @ \$.12 each	\$4.08
Total:					\$366.88

Fresh

Production Date: 5/19/2021

Reference #: 471-20210519-1

Job Type	Job Item	Pages / Parties			
	Step	Task	Details	Total	
Noticing Document	Dkt No. 167 - Notice Of Hearing	Page Ct 2 / Party Ct 110			
		Production	Printed Impressions	68 Pieces @ \$.10 each	\$6.80
		Postage	USPS - 1st Class (at Cost)	34 Pieces @ \$.51 each	\$17.34
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - #10	34 Pieces @ \$.06 each	\$2.04
Total:				\$76.18	

Fresh

Production Date: 5/20/2021

Reference #: 471-20210520-1

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. 169 - Witness and Exhibit List		Page Ct 4 / Party Ct 77		
		Production	eNoticing	1 Batch @ \$.01 each	\$0.01
	Dkt No. 170 - App To Employ Gray Reed		Page Ct 30 / Party Ct 113		
		Production	Printed Impressions	1080 Pieces @ \$.10 each	\$108.00
	Dkt No. 171 - App To Employ B. Riley Advisory Services		Page Ct 56 / Party Ct 113		
			Printed Impressions	2016 Pieces @ \$.10 each	\$201.60
	Dkt No. 172 - Mtn for Interim Compensation		Page Ct 16 / Party Ct 113		
			Printed Impressions	576 Pieces @ \$.10 each	\$57.60
		Postage	USPS - 1st Class (at Cost)	36 Pieces @ \$2.60 each	\$93.60
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - Catalog	36 Pieces @ \$.12 each	\$4.32
Total:					\$515.13

Fresh

Production Date: 5/21/2021

Reference #: 471-20210521-1

Job Type	Job Item	Pages / Parties			Total
		Step	Task	Details	
Noticing Document	Dkt No. 177 - App to Employ Hilco Production		Page Ct 57 / Party Ct 112 Printed Impressions	2052 Pieces @ \$.10 each	\$205.20
		Postage	USPS - 1st Class (at Cost)	36 Pieces @ \$2.00 each	\$72.00
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - Catalog	36 Pieces @ \$.12 each	\$4.32
	Dkt No. 178 - Ntc Prop Stalking Horse APA Production		Page Ct 97 / Party Ct 76 eNoticing	1 Batch @ \$.01 each	\$0.01
		Total:			

Fresh

Production Date: 5/27/2021

Reference #: 471-20210527-1

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. - ECF & BMC Claim Number Discrepancy		Page Ct 2 / Party Ct 4		
			Printed Impressions	8 Pieces @ \$.10 each	\$0.80
		Production			
		Postage	USPS - 1st Class (at Cost)	4 Pieces @ \$.51 each	\$2.04
		Supplies	Inkjet and Envelope - #10 Window	4 Pieces @ \$.09 each	\$0.36
Total:					\$3.20

Fresh

Production Date: 5/27/2021

Reference #: 471-20210527-2

Job Type	Job Item	Step	Pages / Parties Task	Details	Total
Noticing Document	Dkt No. 201 - Lease Rejection Order	Production	Page Ct 8 / Party Ct 126 Printed Impressions	336 Pieces @ \$.10 each	\$33.60
		Postage	USPS - 1st Class (at Cost)	6 Pieces @ \$.51 each	\$3.06
		Production	eNoticing	1 Batch @ \$.01 each	\$0.01
		Supplies	Inkjet and Envelope - #10	6 Pieces @ \$.06 each	\$0.36
	Dkt No. 202 - Lease Rejection Order	Production	Page Ct 8 / Party Ct 134 Printed Impressions	344 Pieces @ \$.10 each	\$34.40
		Postage	USPS - 1st Class (at Cost)	36 Pieces @ \$1.20 each	\$43.20
			USPS - 1st Class (at Cost)	7 Pieces @ \$.51 each	\$3.57
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00
		Supplies	Inkjet and Envelope - #10	7 Pieces @ \$.06 each	\$0.42
			Inkjet and Envelope - Catalog	36 Pieces @ \$.12 each	\$4.32
	Total:				\$172.94

Fresh

Production Date: 5/28/2021

Reference #: 471-20210528-1

Job Type	Job Item	Pages / Parties				
		Step	Task	Details	Total	
Noticing Document	Dkt No. 206 - Notice of 06/23/2021 Hearing		Page Ct 3 / Party Ct 112			
		Production	Printed Impressions	108 Pieces @ \$.10 each	\$10.80	
		Postage	USPS - 1st Class (at Cost)	36 Pieces @ \$.51 each	\$18.36	
		Production	eNoticing	1 Batch @ \$50.00 each	\$50.00	
		Supplies	Inkjet and Envelope - #10	36 Pieces @ \$.06 each	\$2.16	
					Total:	\$81.32

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/1/21		
BMC Case Support Associate	<i>Audit categorization updates related to Court Docket Nos. (72 73 74 75 76 77 78 79 86) and flag any pleadings impacting claims or the master service list for further action and follow up as needed.</i>	0.1
BMC Data Support	<i>Reviewed court dockets 94, for possible updates in NS & in CCRT/tbICRD.</i>	0.3
BMC Data Support	<i>Reviewed documents 98 complete required updates in BMC system.</i>	0.2
5/2/21		
BMC Consultant	<i>Reviewed B. Daniel reply to A. Carson, clarifying additions made to Master Service List sent on 4/30/21</i>	0.1
BMC Consultant	<i>Reviewed B. Daniel reply to T. Harrison. as to inquiry regarding correct debtor against which to file a proof of claim</i>	0.1
5/3/21		
BMC Case Support Associate	<i>Audit claim data in preparation for upload to claims database; email correspondence with T.Marshall, Cebu team re: same</i>	0.2
BMC Case Support Associate	<i>Audit additional claim data in preparation for upload to claims database; email correspondence with Cebu team re: same</i>	0.2
BMC Case Support Associate	<i>Review and process No COA return mail</i>	0.6
BMC Case Support Associate	<i>Weekly review of court Dockets to identify new filed ECF claims from PACER for case 21-30721-11 confirmed zero claims filed 4/26-5/3</i>	0.6
BMC Case Support Associate	<i>Review Court docket Nos 94-98 categorize each new docket entry and flag for further action and follow up as needed.</i>	0.1
BMC Case Support Associate	<i>Review & process FedEx return mail</i>	0.5
BMC Case Support Associate	<i>Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt Nos. Supp Svc - Dkt 66 and Ntc of Commencement</i>	0.2
BMC Case Support Associate	<i>Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt Nos. 97-98</i>	0.1
BMC Case Support Associate	<i>Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt Nos. 100-101</i>	3
BMC Case Support Associate	<i>Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 100-101</i>	0.2
BMC Case Support Associate	<i>Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 97 and 98</i>	0.2
BMC Case Support Associate	<i>Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 1199,1201,1202,1203,1204, and 1205</i>	0.3
BMC Case Support Associate	<i>Review and check dkt in the noticing system.</i>	0.1
BMC Case Support Associate	<i>Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No(s) ECF/BMC claim number discrepancy</i>	0.5
BMC Case Support Associate	<i>Prep doc for fax: Send faxes.</i>	0.2

Fresh

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Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/3/21		
BMC Consultant	Reviewed e-mails from D. Merola and B. Daniel re additional updates to be made to online proof of claim form; reviewed B. Daniel e-mails with R. de La Cruz re making additional updates; reviewed reviewed B. Daniel re-mail to D. Merola forwarding red-lined version of updated proof of claim form; reviewed redlined version	0.3
BMC Consultant	Coordinated service of Dkt 100 - NOH for 5/6/21; Dkt 101 Witness & Exhibit List; e-mail communication with data and production teams re same	1.2
BMC Consultant	Reviewed B. Daniel reply to T. Marshall, confirming debtor operating entities	0.1
BMC Consultant	Reviewed B. Daniel e-mail communication with A. Carson re schedule for filing updated Master Service Lists; reviewed B. Daniel e-mail sending reminder for Master Service List to be prepared for 5/6/21	0.2
BMC Consultant	Per B. Daniel direction, filed certificates of service at Dkts 102 and 103, for service of notice of commencement and supplemental notice of commencement	0.4
BMC Consultant	Reviewed T. Marshall e-mails re redacting claim no. 34 image from case website	0.2
BMC Consultant	Reviewed T. Marshall e-mails with data and production teams re sending claim number discrepancy letters	0.4
BMC Consultant	Reviewed all e-mails from T. Marshall and data team re collecting data on 90 payments made for Part 2, #3 of the SOFA	0.4
BMC Data Support	Update return mail to the noticing system and b-Linx.	0.2
BMC Data Support	Updated a POC to insert a page in the PDF file.	0.2
BMC Data Support	Docketed claims.	0.3
BMC Data Support	Checked on CCRT and NS and added a party to it as requested by S Ordaz.	0.2
BMC Data Support	Populate MF74669.	0.3
BMC Data Support	Manual review of all records found in the 90 Day Payments file to search for their CRDIDs. Added records not found as instructed by T Marshall.	1.2
BMC Data Support	Setup review file for ECF Claim Number Notification Letters, & identified affected parties, & created letters for mailing, & sent to notice group for population.	0.5
BMC Data Support	Reviewed documents 99 complete required updates in BMC system.	0.2
BMC Data Support	Processed claims 35 & 36.	0.3
BMC Data Support	Core/2002 updates, check & download new court dockets up to 101, from pacer & updated the website's court dockets, reviewed docs for possible updates in NS & in CCRT/tblCRD.	0.2
BMC Data Support	Cloned old MFs 74611, 74613, 74617, 74619 to new MF 74672 (email), new MF has been populated & reviewed. Cloned old MFs 74612, 74614, 74618, 74620 to new MF 74673 (1st class), new MF has been populated & reviewed.	1.3
BMC Data Support	Prepare MF 74670 and 74672 extract for todays email service	0.2
BMC Data Support	Upload newly processed claims to database; create uploaded claims report and notify project team of completion	0.3
BMC Data Support	Update claims data and images to website	0.1
BMC Data Support	Populate MailFile 74675 with APs for todays scheduled mailings	0.4
BMC Data Support	Correspondence with production and project team regarding scheduled mailing(s)	0.1
BMC Document Custody	Print/ inkjet/ insert/ postage	0.5
BMC Project Manager	Review SOFA data provided by FA.	0.5
BMC Project Manager	emails with counsel and internal team re scheduling upcoming Master Service List filings.	0.2

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Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/3/21		
BMC Project Manager	emails, review, and finalize Notice of Commencement Certificate of Service and Supplemental Certificate of Service re same.	0.5
BMC Project Manager	Oversee service of Notice of Hearings and Witness Exhibit List.	0.6
BMC Project Manager	Review recent court docket filings.	0.9
BMC Senior Consultant	Review email from City of Sulphur Springs, stating that claim 30 should be asserted as a secured claim. Access claims system and make appropriate updates. Send instructions to Claims Mgt for inserting the email into official claim image.	0.3
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 33 and 34 through work flow for processing.	0.1
BMC Senior Consultant	Review Monday's end of day noticing status report.	0.1
BMC Senior Consultant	Review 90 day payments source data file, and database table created to identify records uploaded. Research the items marked for further review, and note processing decisions. Confirm upload of remaining records is approved.	0.4
BMC Senior Consultant	Review revised ecf claim number notification letters, and approve for printing and mailing.	0.3
BMC Senior Consultant	Review database created with combined payments information. Send final approval for upload. Prepare detailed instructions on mapping for sofa 2.3 reporting to data manager.	0.9
BMC Senior Consultant	Correspondence with Data Mgr to confirm instructions about sofa source data file mapping.	0.3
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 35-36 through work flow for processing.	0.1
BMC Senior Consultant	Forward image of claim 33 to Dev Team to confirm the supporting documents upload message.	0.1
BMC Senior Consultant	Send inquiry to Project Mgr about possible personal information on claims submissions.	0.1
BMC Waived	Production Support - document insertion, postage	0.8
BMC Waived	Print/ inkjet/ insert/ postage	1.5
5/4/21		
BMC Case Support Associate	Perform additional claim data updates on recently filed claims per T.Marshall request re: supporting documentation submitted; email correspondence with T.Marshall, claims management team re: same	0.2
BMC Case Support Associate	Audit claim data in preparation for upload to claims database; update claim data; email correspondence with Cebu team re: same	0.2
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt Nos. ECF/BMC Claim Number Discrepancy, 100-101	0.2
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt Nos. 110-111	1.3
BMC Case Support Associate	Prep doc for fax; Send fax; check for failed faxes - Dkt Nos. 110-111	0.6
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 110-111	0.2
BMC Case Support Associate	Review and check dkt in the noticing system.	0.1
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) ECF/BMC Claim Number discrepancy	0.2
BMC Consultant	Prepared service list party exhibits, for certificates of service for documents served on 4/30/21 and 5/3/21	0.3

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/4/21		
BMC Consultant	Coordinated service of Dkt 110 - Lease Rejection Motion; Dkt 111 Motion for Expedited Hearing; e-mail communication with data team and production team re same	1.3
BMC Consultant	Reviewed e-mails from T. Marshall and data team re adding Laurie A. Spindler to master service list	0.2
BMC Consultant	Reviewed T. Marshall e-mails with data team re creating mapping for schedule G	0.2
BMC Consultant	Reviewed T. Marshall e-mails with developers and case team, following up on need to redact claim 34, and determining redaction not required; reviewed all e-mails from B. Daniel re claims redaction	0.4
BMC Consultant	Reviewed e-mails from T. Marshall and data team, on making exclusion from master service list and creditor matrix of CLARK HILL STRASBURGER	0.2
BMC Consultant	Reviewed all e-mails from B. Daniel and data team re preparation of updated master service list, to be filed on 5/6/21	0.4
BMC Consultant	Filed certificates of service for documents served on 4/30 and 5/3; e-mail communication with B. Daniel re same	0.4
BMC Data Support	Update return mail to the noticing system and b-Linx.	0.2
BMC Data Support	Updated and created a new Master Service List report.	0.8
BMC Data Support	Updated the hearings section.	0.2
BMC Data Support	Identified the ID nos. in MF 74672 & 74670 using the attached provided e-mail failures, the provided an excel report to project team.	0.2
BMC Data Support	Processed claims 37 - 39.	0.3
BMC Data Support	Excluded CRDID 22970 as NOA Withdrawn, per Project Team & per Court Docket 109.	0.2
BMC Data Support	Populated MFs 74682 (email) & 74683 (1st class), with the parties in the attached/provided PDF doc, identified first their CRDIDs in tblCRD.	0.2
BMC Data Support	Created an excel report for MF 74680 & 74682 with their unexcluded email addresses.	0.2
BMC Data Support	Update claims data and images to website. Uploaded claim 37 - 39 to bLinx.	0.1
BMC Data Support	Prepare claims register for today's claims upload. Uploaded claim 37 - 39 to bLinx.	0.1
BMC Data Support	Review, claim upload, bLinx date review and verification, report data anomalies to project manager/case support. Uploaded claim 37 - 39 to bLinx.	1
BMC Data Support	Created an FTP AllClaims folder, & updated with the existing claims images in bLinx & newly uploaded claims images for 37 - 39.	0.2
BMC Data Support	Update claims and data images to website. Claims 33-34	0.1
BMC Data Support	Prepare claims register for today's claims update. Claims 33-34	0.1
BMC Data Support	Review, claim upload, bLinx review and verification, report data anomalies to project manager/case support. Claims 33-34	0.1
BMC Data Support	Core/2002 Update(s) / Update to current court docket. Fresh court docket is current up to 111 & no update is required.	0.2
BMC Project Manager	Prepare Certificate of Service for 4/30 mailing of 2nd Lease Rejection motion.	0.6
BMC Project Manager	Preparation of Certificate of Service for 5/3/21 mailing of Notice of Hearings and Witness Exhibit List.	0.7
BMC Project Manager	Review and request updates to the website; review same.	0.6
BMC Project Manager	Review and request updates to the Master Service List.	0.4
BMC Project Manager	Call with tech team re SOFA and Schedule Preparation.	0.6

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/4/21		
BMC Project Manager	emails and review with claims processing team re claim image questions.	0.5
BMC Project Manager	Oversee service of Motion to Reject Contracts and Motion to Expedite Hearing.	0.5
BMC Senior Consultant	Correspondence with Call Center Mgr to confirm logging and reporting.	0.3
BMC Senior Consultant	Review and forward notices of appearance filed in related debtor cases, asking to confirm party is in noticing system.	0.2
BMC Senior Consultant	Review Monday end of day noticing status report.	0.1
BMC Senior Consultant	Using 4 contract and leases source data files, identify creditor records already uploaded for the counter parties. Add mapping to schedule G for each of the files. Once completed, send detailed instructions for processing/upload to schedule G to Data Mgr.	2.1
BMC Senior Consultant	Review response from Dev Team about documents supporting claim 33; provide instruction to Analyst to add a note to the claim explaining source was likely password protected.	0.2
BMC Senior Consultant	Review related debtor docket entries. Review written correspondence.	0.4
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 37 - 39 through work flow for processing.	0.1
BMC Waived	Print/ inkjet/ insert/ postage	0.7
5/5/21		
BMC Case Support Associate	Review Court docket No 100-111 categorize each new docket entry and flag for further action and follow up as needed.	0.3
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 112-113	0.3
BMC Case Support Associate	Prep doc for fax; Send fax; check for failed faxes - Dkt Nos. 112-113	0.6
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt Nos. 114-118, 120	1.3
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 115-118, 120	0.5
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No(s) 112 and 113	1
BMC Consultant	Made modification of contact information for debtor counsel in master service list database; entered notes regarding modification	0.1
BMC Consultant	Coordinated service of Dkt 112 - Agenda for 5/6/21; Dkt 113 - Notice of Hearing for 5/25/21; Proposed Orders - Dkts 115 - 118; Dkt 120 - Amended W&E List	2.2
BMC Consultant	Filed certificate of service for documents served on 5/4/21; e-mail communication with B. Daniel re same	0.2
BMC Consultant	Reviewed e-mails from B. Daniel and data team re adding Michaela C. Crocker, Katten Muchin, to the master service list	0.3
BMC Consultant	Created service list exhibit for certificate of service, for documents served on 5/4/21	0.2
BMC Consultant	Reviewed B. Daniel e-mail to A. Wang, requesting direction on response to the Urbana & Champaign Sanitary District in Urbana, IL	0.1
BMC Data Support	Update return mail to the noticing system and b-Linx.	0.2
BMC Data Support	Checked and added a party not added to NS and CCRT.	0.3

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/5/21		
BMC Data Support	Core 2002 review.	0.2
BMC Data Support	AP CRDID - MF 74689 (email) MF 74682 clone to MF 74689 (email) MF 74683 clone to MF 74690 (1st class)	0.5
BMC Data Support	Create an excel file with email only for these MFs 74690, 74689, and 74685 for the enotice.	0.2
BMC Data Support	Added CRDID 23041 to tblCRD.	0.2
BMC Data Support	Populate MailFile 74698 with APs for todays scheduled mailings	0.2
BMC Data Support	Correspondence with production and project team regarding scheduled mailing(s)	0.1
BMC Project Manager	emails with Katten Muchin atty re requests for e notice and daily ecf summary emails.	0.4
BMC Project Manager	Oversee service of Notice of Hearing for 5/25.	0.5
BMC Project Manager	Oversee service of multiple amended proposed orders for first day motions.	0.7
BMC Project Manager	Oversee service of Amended Witness and Exhibit List.	0.5
BMC Project Manager	Planning and review re preparation of Schedule A/B.	1.6
BMC Project Manager	emails re creditor inquiry.	0.2
BMC Project Manager	Prepare Certificate of Service re 5/4 mailing of lease rejection motion.	0.6
BMC Project Manager	Review recent court docket filings.	0.8
BMC Senior Consultant	Telephone with Miquel Arandas at (320) 336-8695 / RE: Returned call to party in receipt of notice, and has questions. Left message explaining notice of commencement and provided phone number in the event questions weren't answered.	0.2
BMC Senior Consultant	Review end of day noticing status report.	0.1
BMC Senior Consultant	Correspondence related to responding to calls related to 341 notice.	0.2
BMC Senior Consultant	Review inquiry from city of Urbana and Champaign. Confirm project manager is forwarding to counsel.	0.2
BMC Senior Consultant	Confirm information used by Call Center staff is current for status of the case.	0.3
BMC Senior Consultant	Review today's end of day noticing status report.	0.1
BMC Waived	Print/ inkjet/ insert/ postage	0.7
5/6/21		
BMC Case Support Associate	Review Court docket No 112-119 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Review and process No COA return mail	0.1

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/6/21		
BMC Case Support Associate	<p>Telephone with Anthony Oala of n/a at (111) 111-1111 / (111) 111-1111 RE: relayed the info below to the caller</p> <p>This information BELOW can be shared with callers:</p> <p>On April 20, 2021 Fresh Acquisitions, LLC and several affiliated companies filed chapter 11 bankruptcy cases in the United States Bankruptcy Court for the Northern District of Texas, Dallas Division.</p> <p>The lead case number is 21-30721.</p> <p>Recently, the notice of commencement of the bankruptcy cases for Fresh Acquisition was mailed.</p> <p>The notice is informing that the COMPANY has filed Ch 11, and it not stating you owe them money or that they owe you money.</p> <p>If you believe the Debtors owe you money or you have a claim against the Debtors, you must file a proof of claim by August 30, 2021.</p> <p>You may obtain more information and submit any questions or inquiries through the following website: www.bmcgroup.com/fresh. Please note that we cannot provide you with any legal advice related to these bankruptcy cases. If you require legal advice, you should contact a lawyer.</p>	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No. 131	1
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt No. 131	0.2
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No(s) 122	0.7
BMC Case Support Associate	Prep doc for enotice: Send enotices, check for failed emails	0.3
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 112, 113 and 115-118	0.2
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) Ntc of Opt-In procedure	0.2
BMC Consultant	Coordinated service of dkt 131 - Notice of Reset Hearing; e-mail communication with data and production teams re same	0.8
BMC Consultant	Coordinated service of Order Granting Motion for Expedited Hearing; e-mail communication with data and production teams re same	0.9
BMC Consultant	Prepared service list exhibit for certificate of service for documents served on 5/5/21	0.2
BMC Consultant	Filed certificate of service for documents served on 5/5/21; e-mail communication with B. Daniel re same	0.3
BMC Consultant	Reviewed e-mails from T. Marshall and B. Daniel re planning for preparation of schedules and SOFAs; reviewed T. Marshall e-mail communication with T. Wolff re setting up planning call	0.3
BMC Data Support	Update return mail to the noticing system and b-Linx.	0.2
BMC Data Support	Reviewed documents 131 complete required updates in BMC system.	0.2

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/6/21		
BMC Data Support	Clone, review and populate MFs 74701 & 74702.	0.3
BMC Data Support	Process NOA filed @ Dkt 128.	0.2
BMC Data Support	Process NOA filed @ Dkt 129.	0.2
BMC Data Support	Process NOA filed @ Dkt 130.	0.2
BMC Data Support	Populate MFs 74709 & 74710 with instructions provided in the NRC. NRCID 12222	0.3
BMC Project Manager	Prepare Certificate of Service for 5/5 mailing of Notice of Hearing, multiple Notices of Amended Proposed Orders re First Day Motions, and Witness and Exhibit List.	1.4
BMC Project Manager	Oversee service of Notice of Reset Hearing and Order re Expedited Hearing.	0.8
BMC Project Manager	Review and request updates re return mail report.	0.7
BMC Senior Consultant	Telephone with Ashley Villoria at (209) 640-6393 / RE: Listen to voice mail and return call to Ashley. Provided information about entering phone number on claims site, but had to leave a message. Asked she return call is still having trouble.	0.2
BMC Senior Consultant	Make list of items to discuss for schedule preparation, and ask for project team call.	0.3
BMC Senior Consultant	Confirm availability to assist with service of first day orders that may be entered today.	0.2
BMC Senior Consultant	Monitor and review assignments for newly filed court docket items. Adjust assignments as necessary in order to balance workload.	0.1
BMC Senior Consultant	Review service grid set up for service of first day orders that may get entered today; confirm receipt to consultant. Call with him to review this, and other service today.	0.4
BMC Senior Consultant	Review Wednesday end of day noticing status report.	0.1
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claim 44 through work flow for processing.	0.1
BMC Senior Consultant	Prepare schedule template for client and BMC use.	2.5
BMC Senior Consultant	Correspondence with Tess who requests time to discuss sofas.	0.2
BMC Waived	Print/ inkjet/ insert/ postage	0.7
5/7/21		
BMC Case Support Associate	Review PACER Court docket to identify newly filed docket items for all jointly administered cases related to main case 21-30721-11	0.6
BMC Case Support Associate	Review Court docket No 120-131 categorize each new docket entry and flag for further action and follow up as needed.	0.2
BMC Case Support Associate	Review and process No COA return mail	0.1
BMC Case Support Associate	Review & process FedEx return mail	0.5
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt Nos. 136-167, 140-141	2
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 136-137, 140-141	0.3
BMC Consultant	Coordinated service of First Day Orders; e-mail communication with B. Daniel, data team and production team re same	1.9
BMC Consultant	Reviewed all e-mails from B. Daniel and data team re preparation of updated master service list; reviewed B. Daniel e-mail to A. Carson, forwarding updated master service list for filing	0.4
BMC Consultant	Reviewed all e-mails from B. Daniel and developers re setup of online claim filing platform	0.4

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/7/21		
BMC Consultant	Reviewed e-mails from T. Marshall and T. Wolff, re delivery of initial SOFA data	0.3
BMC Data Support	Update return mail to the noticing system and b-Linx.	0.2
BMC Data Support	Docketed claims.	0.4
BMC Data Support	Update claims data and images to website. Uploaded claims 40 - 46 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Prepare claims register for today's claims upload. Uploaded claims 40 - 46 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Review, claim upload, bLinx date review and verification, report data anomalies to project manager/case support. Uploaded claims 40 - 46 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Marked as Unliquidated the Deemed Amounts for claims 44 & 46.	0.2
BMC Data Support	Processed claim 52.	0.2
BMC Data Support	Update claims data and images to website. Uploaded claims 47 - 52, to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Prepare claims register for today's claims upload. Uploaded claims 47 - 52, to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Review, claim upload, bLinx date review and verification, report data anomalies to project manager/case support. Uploaded claims 47 - 52, to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Updated the FTP AllClaims folder, with the newly uploaded claims images for 47 - 51 to bLinx.	0.2
BMC Data Support	Reviewed documents 141 complete required updates in BMC system.	0.2
BMC Data Support	Cloned, populated & reviewed MFs below: Trade/PACA/PASA Claimants - Clone MF 7461174716E-mail Trade/PACA/PASA Claimants - Clone MF 7461274717First Class Customer Programs (3rd Party Delivery Providers) - Clone MF 7461374718E-mail Customer Programs (3rd Party Delivery Providers) - Clone MF 7461474719First Class	0.7
BMC Data Support	Provided NG excel report of all email MFs with all unexcluded email addresses for MFs 74716, 74718, 74720, & 74722.	0.3
BMC Data Support	Update Master Service List for latest additions in the NS.	0.5
BMC Data Support	Double check to ensure no hidden infos per cell on this excel report and generate PDF.	0.4
BMC Data Support	Core/2002 Update(s) / Update to current court docket. Fresh court docket is current up to 141 & no update is required.	0.2
BMC Data Support	Clone, review and populate MFs 74720-74723 for Fresh Service of Final First Day Orders.	0.5
BMC Data Support	Fresh SOFA 2.3 Prep per T Marshall	2.5
BMC Data Support	Populate MailFiles 74730 and 74731 with APs for todays scheduled mailings	0.2
BMC Data Support	Correspondence with production and project team regarding scheduled mailing(s)	0.1
BMC Document Custody	Review, receive stamp, apply bar code, hand enter data from original to website and scan in received proof(s) of claim for processing by project team (as appropriate); prep email transmitting link to T Marshall/S Cohen	0.4
BMC Project Manager	Oversee service of additional orders on first day motions.	1.3
BMC Project Manager	Review and revise Master Service List for filing; forward to counsel for filing.	0.7
BMC Project Manager	emails and review with tech team re preparing for SOFA/Schedule production.	0.9
BMC Project Manager	Review and comment on noticing report.	0.8
BMC Project Manager	Additional prep for SOFA/Schedule production.	0.7

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/7/21		
BMC Project Manager	Review and respond to creditor inquiries.	0.4
BMC Senior Consultant	Call with Tess at B Riley regarding sofa data gathered thus far; confirm we will review her template and use it for upload. After the call, report status to Brad Daniel.	0.6
BMC Senior Consultant	Correspondence with Project Team regarding schedule/sofa preparation and who the team will be.	0.4
BMC Senior Consultant	Locate and review current version of schedule AB data gathering template. Confirm to Brad Daniel additional items that should be revised/added.	1
BMC Senior Consultant	Audit newly processed claims, and approve upload (claims 44 - 46.) Provide additional instructions for claim 44 once upload has completed.	0.4
BMC Senior Consultant	Report to Brad next steps for sofa data gathering; ask for call.	0.2
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 47 - 51 through work flow for processing.	0.2
BMC Senior Consultant	Receive and acknowledge information from Tess regarding equity. Save her files and note them to workplan. But also note equity holders data file used for petition package.	0.2
BMC Senior Consultant	Review Thursday end of day noticing status report.	0.1
BMC Senior Consultant	Audit file matrix report prepared earlier to make sure all items are reported; add to list of items to review with team.	0.4
BMC Senior Consultant	Call with Brad Daniel about action items for schedule/sofa; identify items sent for review. Confirm next steps.	0.4
BMC Senior Consultant	Correspondence with project team regarding case number appearing on claims confirmation image for three claims.	0.2
BMC Senior Consultant	Set up forms, input templates, and rider templates for 15 debtors for SOFA documents.	1.7
BMC Senior Consultant	Review of Tess's file and other source files; identify items that can be updated. Note as such in work plan and task list.	0.6
BMC Waived	Print/ inkjet/ insert/ postage	2
5/8/21		
BMC Case Support Associate	Audit categorization updates related to Court Docket Nos. (91 97 101 102 103 106 107 108 110 111 115 116 117 118 119) and flag any pleadings impacting claims or the master service list for further action and follow up as needed.	0.1
BMC Data Support	Updated return mail to the noticing system & b-Linx.	0.2
BMC Senior Consultant	Using source information provided, complete sofa question 28 for all Debtors, and update work plan accordingly.	1.5
BMC Senior Consultant	Review sofa payments schedules; send question to Tess about pulling insiders from the report. Tess responds that insider payments have not been collected.	0.2
BMC Senior Consultant	Using Tess's template file and the tabs marked red to indicate none, update sofa document templates accordingly.	0.9
5/9/21		
BMC Data Support	Fresh Schedule G Mapping fir FileIDs 6-9	1.5
5/10/21		
BMC Case Support Associate	Weekly review of court Dockets to identify new filed ECF claims from PACER for case 21-30721-11 confirmed 3 claims filed 5/3-5/10	0.7
BMC Case Support Associate	Review Court docket No 133-141 categorize each new docket entry and flag for further action and follow up as needed.	0.2
BMC Case Support Associate	Review and process No COA return mail	0.3

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/10/21		
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt NoS. 110-111	0.2
BMC Consultant	Reviewed all related cases to confirm Judge Jernigan is formally assigned to all; reviewed related e-mails from B. Daniel, development team and Tinamarie Feil; e-mail to B. Daniel with finding	0.5
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff and R. de La Cruz re continued work on Schedules and SOFAs	0.6
BMC Consultant	Filed certificate of service for documents served on 5/6/21; e-mail communication with B. Daniel re same	0.2
BMC Consultant	Reviewed e-mails from B. Daniel, developers and data team re numbering issue with filed proofs of claim; reviewed B. Daniel e-mails with data team identifying proofs of claim with incorrect claim numbers	0.6
BMC Consultant	Prepared service list exhibits for certificates of service for documents served on 5/6/21 and 5/7/21; e-mail communication with B. Daniel re same	0.4
BMC Consultant	E-mails with B. Daniel and data team, re marking creditors who opt in to receive e-mail notice in the case, only	0.3
BMC Data Support	Added CRDID 23051 to tblCRD.	0.2
BMC Data Support	Reviewed documents 145 complete required updates in BMC system.	0.2
BMC Data Support	Extracted claim from Online Claims Register and import it to bLinx. Reviewed claim before uploading to website. Claim/s 53-54.	0.3
BMC Data Support	Update claims and data images to website. Claims 53-54	0.1
BMC Data Support	Prepare claims register for today's claims update. Claims 53-54	0.1
BMC Data Support	Review, claim upload, bLinx review and verification, report data anomalies to project manager/case support. Claims 53-54	0.1
BMC Data Support	Review claims for incorrect case number indicate on the POC Forms.	0.3
BMC Data Support	Fresh Schedule G Mapping fir FileIDs 6-9	2.2
BMC Data Support	Update court docket section for Fresh website	0.1
BMC Project Manager	Prepare Certificate of Service for Order on Motion for Expedited Hearing and Notice of Reset Hearing.	0.7
BMC Project Manager	Prepare Certificate of Service re additional Final Orders on First Day Motions.	0.8
BMC Project Manager	Review issues related to online claims filing.	1
BMC Project Manager	Review and revise schedule forms; emails with dev team re same.	1.3
BMC Project Manager	emails and request updates re creditor lists.	0.4
BMC Project Manager	emails and review re claims that need their case name changed.	0.5
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 53 - 54 through work flow for processing.	0.2
BMC Senior Consultant	Review notification of 3 recently filed ecf claims; save and send to work flow for processing.	0.2
BMC Senior Consultant	Review Friday end of day noticing status report.	0.1
BMC Senior Consultant	Notify Claims Team to hold update of new claims for today.	0.2
BMC Senior Consultant	Review Tess's template file for next action items; make note of color code so action plan can use the same, if necessary.	0.2
BMC Senior Consultant	Use source data for sofa question 11, and begin updates to system tool.	0.5

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/10/21		
BMC Senior Consultant	Audit newly processed claims, and approve upload (claims 53 - 54).	0.2
BMC Senior Consultant	Complete updates for sofa 11. Create templates for 26.a, 26.b, and 26.c. Send instructions for completion of this item, and send to project team for resource identification. Update current version of work plan.	1
BMC Senior Consultant	Sofa 3.7. Map project for review or source data files. Begin work on file review and mapping to sofa tool. Make note to ask about source file number 25.	2.2
BMC Senior Consultant	Continue work on sofa 3.7.	0.9
BMC Senior Consultant	Review new claim images created for claims 10, 40, 49, and 50. Prepare and send replacement acknowledgement to each of the claimants explaining the update in case number.	0.8
BMC Senior Consultant	Review email from Data Mgr after processing schedule G data for upload. Research source files to provide direction for each question; note client will be asked to confirm Debtor name records.	1.3
BMC Senior Consultant	Prepare and send email to Tess at B Riley asking for confirmation of questions related to contract data source files. (Related to filing debtor identification and expiration dates.)	0.3
BMC Senior Consultant	Review first draft of sofa question 2.3 reports. Reconcile to source data to ensure complete data upload. Ask Data to confirm source of case number.	0.5
5/11/21		
BMC Case Support Associate	Meeting with T.Marshall, T.Feil, B.Daniel re: SOFAs and Schedules and team assignments	1.2
BMC Case Support Associate	Audit claim data in preparation for upload to claims database; update claim data; email correspondence with project & Cebu teams re: same	0.3
BMC Case Support Associate	Prepare PDF documents for SOFA questions 26.a, 26.b & 26.c per T.Marshall request; email correspondence, discussion with T.Marshall re: same	0.8
BMC Case Support Associate	Audit additional claim data in preparation for upload to claims database; update claim data; email correspondence with Cebu team re: same	0.4
BMC Case Support Associate	Review PACER Court docket to identify newly filed docket items for all jointly administered cases related to main case 21-30721-11	0.6
BMC Case Support Associate	Review Court docket No 142-145 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Review and process No COA return mail	0.2
BMC Consultant	Reviewed follow-up e-mails from B. Daniel and data team re marking master service list parties as requesting e-mail service only	0.2
BMC Consultant	Filed certificate of service for documents served on 5/7/21; e-mail communication with B. Daniel re same	0.3
BMC Data Support	Docketed Claims.	0.6
BMC Data Support	Reviewed documents 149 complete required updates in BMC system.	0.2
BMC Data Support	Processed claims 73 - 80.	0.4
BMC Data Support	Update claims and data images to website. Claims 55-61	0.1
BMC Data Support	Prepare claims register for today's claims update. Claims 55-61	0.1
BMC Data Support	Review, claim upload, bLinx review and verification, report data anomalies to project manager/case support. Claims 55-61	0.1
BMC Data Support	Extracted claim from Online Claims Register and import it to bLinx. Reviewed claim before uploading to website. Claim/s 62-72 .	0.7

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/11/21		
BMC Data Support	Upload newly processed claims to database; create uploaded claims report and notify project team of completion	0.3
BMC Data Support	Update claims data and images to website	0.1
BMC Document Custody	Review, receive stamp, apply bar code, hand enter data from original to website and scan in received proof(s) of claim for processing by project team (as appropriate); prep email transmitting link to T Marshall/S Cohen	3.5
BMC Project Manager	emails and review re claim filing issues with attachments.	0.8
BMC Project Manager	emails re marking email only service parties.	0.4
BMC Project Manager	Review recent court docket entries.	1.6
BMC Project Manager	Review and revise website.	0.7
BMC Senior Consultant	Confirm time for project team conference call today.	0.1
BMC Senior Consultant	Review case table and send copy to project mgr, asking if Judge's initials should be included.	0.3
BMC Senior Consultant	Run current call log; send to project team as fyi.	0.1
BMC Senior Consultant	Work with litigation source data files, and sofa 3.7 template. Make list of questions needing answered by BRiley or Company. Send question to project team as well.	1.1
BMC Senior Consultant	Additional review and work with litigation files and sofa 3.7. Confirm file ID 10 needs added to document.	0.6
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 51 - 59 through work flow for processing.	0.3
BMC Senior Consultant	Prepare for project team call; get all examples and items to discuss ready.	0.3
BMC Senior Consultant	Project Team call to review work plan, status of source information, what's in process with contracts and litigation. Confirm assignments, resources, and next steps.	1.2
BMC Senior Consultant	Review first example of 26.a, b, c as prepared by analyst. Confirm format and naming convention is good.	0.2
BMC Senior Consultant	Call with Tess Wolff and Adele at Company to review and discuss questions regarding original contracts source data files.	1
BMC Senior Consultant	Correspondence regarding newly processed claims 52 and 53.	0.2
BMC Senior Consultant	Work in mapping instructions for source files 8 and 9, and send to Data Mgr for review.	0.5
BMC Senior Consultant	Update case table to add Judge's initials, after confirming with project manager. Request that sofa 2.3 be re-run.	0.4
BMC Senior Consultant	Confirm claims 60 and 61 are processed; send 62-72 through work flow processing.	0.3
BMC Senior Consultant	Continue review of seven source files for litigation; identify appropriate debtor; add to sofa 3.7, mark for schedule F. Mark where to start tomorrow.	2.5
5/12/21		
BMC Case Support Associate	Research creditor information per T.Marshall request regarding Schedule and SOFA preparation; email correspondence with T.Marshall re: same	0.9
BMC Case Support Associate	Review Court docket No 146-149 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt Nos. 112-113, 115-118, 122, 131	0.4
BMC Consultant	Reviewed two letters received, forwarded by T. Marshall	0.2
BMC Consultant	Reviewed all e-mails from T. Marshall, data team and S. Cohen re processing of claims received	0.3

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/12/21		
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff and R. de La Cruz re continued work on Schedules and SOFAs	0.4
BMC Data Support	Checked on missing records in File ID 5 and uploaded them to tblCRD and manually added them as ANPs as per T Marshall.	1
BMC Data Support	Updated CRDID 13340 & 4709.	0.2
BMC Data Support	Processed claim 81.	0.2
BMC Data Support	Reviewed documents 153 complete required updates in BMC system.	0.2
BMC Document Custody	Review, receive stamp, apply bar code, hand enter data from original to website and scan in received proof(s) of claim for processing by project team (as appropriate); prep email transmitting link to T Marshall/S Cohen	0.6
BMC Project Manager	Review and respond to emails re schedule preparation.	0.4
BMC Project Manager	emails and review re MSL updates.	0.5
BMC Project Manager	Review and respond to emails re Litigation schedules prep.	0.5
BMC Project Manager	Review and respond to emails re Schedule G mapping.	0.3
BMC Senior Consultant	Send written correspondence from Kern County and Harrison County to project team for further review and handling, as necessary.	0.2
BMC Senior Consultant	Finish review of source file 4. Prepare and send file to Adele and Tess with questions. Begin review of source file 5, and note there will be questions for them as well. Send request to Analyst for assistance.	2
BMC Senior Consultant	Review source data file IDS 10, 11, 25, 26 and add mapping for creation of schedule F records.	1.4
BMC Senior Consultant	Review and respond to questions from Analyst regarding looking up creditor records for file ID 5.	0.2
BMC Senior Consultant	Review and respond to Data Mgr who has question about file ID 5.	0.2
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claim 80 through work flow for processing.	0.1
BMC Senior Consultant	Send instructions to Data Team to add additional notice parties for some of the litigation matters.	0.3
BMC Senior Consultant	Prepare general instructions for review of litigation source files, and for mapping to schedule E/F. Review source files 4 and 5 for sofa items; note what needs added. Send instructions to data, noting the files we are waiting on client review for.	0.6
BMC Senior Consultant	Correspondence with Analyst working n creditor look up for litigation.	0.2
BMC Senior Consultant	Review current file processing status; send updated chart to Data mgr.	0.4
5/13/21		
BMC Case Support Associate	Review Court docket No 150-153 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Review and process No COA return mail	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt Nos. Courtesy Mailing- Dkt 66 & Ntc of Commencement	1
BMC Case Support Associate	Telephone with Kristel De Santiago at (310) 308-8599 /	0.2

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/13/21		
BMC Case Support Associate	Telephone with Kristel de Santiago at (310) 308-8599 / RE: Party has received a notice and needs more information. Advised the Project Team will be notified so call can be returned.	0.2
	Noted name and phone number and forwarded email to project team.	
BMC Case Support Associate	Telephone with Jesus Pelayo at (626) 722-9435 / RE: Party has received a notice The Notice of Commencement and needs more information. Was able to provide general information in answer to their question.	0.1
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff, A. Want and data team re continued work on Schedules and SOFAs	0.6
BMC Consultant	Reviewed e-mails from B. Daniel and data team confirming master service list updates are current	0.2
BMC Consultant	Coordinated courtesy mailing of notice of complex case and notice of commencement to one party	0.5
BMC Data Support	Review, claim upload, b-Linx date review and verification, report data anomalies to Project Manager/Case Support.	0.1
BMC Data Support	Prepare Claims Register for today's claims upload.	0.1
BMC Data Support	Update claims data and images to website.	0.1
BMC Data Support	Checked, updated and extracted new MSL report as per B Daniel.	0.5
BMC Data Support	Populate MF74745.	0.2
BMC Data Support	Reviewed file ID 35 & 9, used the updated addresses in File ID 35 & locate the CRDIDs in File ID 9, then updated the affected parties in tblCRD.	1
BMC Data Support	Removed the info. part of the old address for CRDID 13118.	0.2
BMC Data Support	Reviewed documents 155 complete required updates in BMC system.	0.2
BMC Data Support	Process NOA at Dkt 154	0.2
BMC Data Support	Import and cleanup File ID 10, 25 & 26 for schedule uploads.	0.6
BMC Data Support	Review/Upload FileMatrixIDs 6 and 7 Schedule Data; Cleanup/Review FileMatrixIDs 4-5 and 8-11	4.7
BMC Document Custody	Print/ inkjet/ insert/ postage	0.5
BMC Project Manager	Oversee supplemental service of Complex Case Order and Notice of Commencement.	0.5
BMC Project Manager	Updates to Master Service List.	0.6
BMC Project Manager	Review emails re newly filed claims.	0.6
BMC Project Manager	Additional review of Litigation schedules issues	0.9
BMC Project Manager	Review file matrix for files received for Schedules prep.	0.7
BMC Project Manager	Review emails re SOFA data provided.	0.4
BMC Project Manager	Review claims filed.	1.7
BMC Senior Consultant	Audit newly processed claims, and approve upload (claim 81.)	0.1
BMC Senior Consultant	Monitor and review assignments for newly filed court docket items. Adjust assignments as necessary in order to balance workload.	0.1
BMC Senior Consultant	Review and record current docket review status.	0.2
BMC Senior Consultant	Review all responses from Adele related to the contracts source data files. Make updates to upload documents in order to create complete files for upload. Send instructions to Data Team.	1.4

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/13/21		
BMC Senior Consultant	Prepare and send instructions to Data Team for address review of Adele's updated contracts file; make system updates for all addresses newly identified.	0.3
BMC Senior Consultant	Send additional questions to Adele for file ID 4.	0.3
BMC Senior Consultant	Answer questions from Data Team regarding contracts address review.	0.2
BMC Senior Consultant	Review Adele's mark up of file ID 11, where debtor name is added. Update upload template, and notify Data Team the file is ready. Additionally summarize status of all data files that need processing.	1.2
5/14/21		
BMC Case Support Associate	Audit claim data in preparation for upload to claims database; update claim data; email correspondence with Cebu teams re: same	0.2
BMC Case Support Associate	Review PACER Court docket to identify newly filed docket items for all jointly administered cases related to main case 21-30721-11	0.6
BMC Case Support Associate	Review and process No COA return mail	0.2
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No. 157	1.8
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt No. 157	0.3
BMC Consultant	Coordinated service of Final DIP/Cash Collateral Order; e-mail communication with production and data teams re same	0.9
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff and data team re continued work on Schedules and SOFAs	0.9
BMC Data Support	Docketed claims.	0.6
BMC Data Support	Updated the Court Docket tab on the restructuring website for the "Daily Docket Update" as per T Fiel	0.2
BMC Data Support	Downloaded docket from PACER and sent a copy to T Marshall as requested.	0.2
BMC Data Support	Processed redline for 05/14 MSL Report, against 04/30 MSL Report, then provided the final report to project team.	1
BMC Data Support	Populated MF 74764(1st Class) using the attached failed email parties.	0.2
BMC Data Support	Reviewed documents 160 complete required updates in BMC system.	0.2
BMC Data Support	Core/2002 Update(s) / Update to current court docket. Fresh court docket is current up to 159 & no update is required.	0.2
BMC Data Support	Clone, review and populate MFs 74762 & 74763.	0.4
BMC Data Support	Review/Prepare Schedule and SOFA data	3.7
BMC Project Manager	Oversee service of Final Order on DIP Motion.	0.8
BMC Project Manager	Additional review and correspondence re Final Order on DIP Motion.	0.6
BMC Project Manager	Review and respond to emails re status of Schedule and SOFA preparation.	0.8
BMC Project Manager	emails and review with claims team re claims processing issues.	0.5
BMC Project Manager	Review payments to insiders list.	0.3
BMC Project Manager	emails with counsel re possible additional service for today.	0.2
BMC Project Manager	Review emails re failed email address issues.	0.2

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/14/21		
BMC Project Manager	Updates to service lists.	0.5
BMC Project Manager	Review SOFA prep issues.	0.6
BMC Senior Consultant	Review notice of claims withdrawal filed in related debtor case; send instructions to Web Team to download and save the document for review and claims update.	0.1
BMC Senior Consultant	Review Thursday end of day noticing status report.	0.1
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 82-84, and 86-87 through work flow for processing. Send request to Dev Team for copy of claim 85.	0.2
BMC Senior Consultant	Review and save Adele's copy of file ID 5; ask about row 16 of the demand tab.	0.4
BMC Senior Consultant	Review Tess's updated sofa file. Save and assign file ID. Review document and create rider template for sofa 28. Confirm I will find time for a call.	1.3
BMC Senior Consultant	Get with Brad, confirm time with Tess, and then send meeting invite for 3:00 pm cst today.	0.4
BMC Senior Consultant	Begin making updates to sofa based on Adele's addition of debtor to file id 5.	0.4
BMC Senior Consultant	Continue work on sofa updates; up to sofa Q14.	1.7
BMC Senior Consultant	Save source data for sofa 2.4. Prepare and send instructions to Data, and request rider report be created.	0.3
BMC Senior Consultant	Call with Tess and Joe Pegnia at B Riley. Review and clarify a few questions on sofa source data. Discuss timing for receipt of schedule data, and timing for delivery of sofa draft.	0.5
BMC Senior Consultant	Call with Brad Daniel. Provide recap of call with B Riley; and discuss assignments for schedules as work progresses.	0.5
BMC Senior Consultant	Review notes and emails; both internally and with Adele. Organize work plan and templates for moving forward.	0.4
BMC Senior Consultant	Make a list of the outstanding requests to Data Team, and prioritize that list.	0.2
BMC Senior Consultant	Review template files sent from Tinamarie; turn comments, especially for schedules AB.	0.3
BMC Waived	Print/ inkjet/ insert/ postage	1
5/15/21		
BMC Case Support Associate	Audit categorization updates related to Court Docket Nos. (120 121 123 124 125 126 127 133 136 137 141 142 143 144 145 146 147 148 149 150 151 152 153) and flag any pleadings impacting claims or the master service list for further action and follow up as needed.	0.2
BMC Senior Consultant	Review question from Data Mgr about sofa 2.4 source data. Access file and review, and provide direction to Team.	0.3
BMC Senior Consultant	Make template updates for sofa 13 and 14.	2.5
5/16/21		
BMC Consultant	Reviewed correspondence received from District Court of Clark County, Washington State, and the Oklahoma Sec'y of State, forwarded by T. Marshall	0.1
BMC Consultant	Reviewed T. Marshall e-mail to A. Wang, requesting to and from dates for specified parties, for SOFA question 25	0.1
BMC Data Support	Review, claim upload, b-Linx date review and verification, report data anomalies to Project Manager/Case Support.	0.1
BMC Data Support	Prepare Claims Register for today's claims upload.	0.1
BMC Data Support	Update claims data and images to website.	0.1
BMC Senior Consultant	Review Friday end of day noticing status report.	0.1

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/16/21		
BMC Senior Consultant	Review recently received written correspondence from Dist. Court of Clark County WA, and OK Sec of State. Notify project team of receipt, and no further action being taken.	0.3
BMC Senior Consultant	Make sofa template and rider updates for sofa items 16 - 30. Make notes about other details needing additional review.	3
BMC Senior Consultant	Additional review and list of items to check as completed forms review gets underway.	0.4
5/17/21		
BMC Case Support Associate	Weekly review of court Dockets to identify new filed ECF claims from PACER for case 21-30721-11 confirmed 5 claims filed 5/10-5/17	0.8
BMC Case Support Associate	Review Court docket No 157-160 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Review and process No COA return mail	0.3
BMC Case Support Associate	Review and process COA return mail	0.1
BMC Consultant	Prepared service list exhibit for Dkt 157 - Final DIP/Cash Collateral Order, served on 5/14/21	0.2
BMC Consultant	Reviewed all e-mails from T. Marshall, B. Daniel, A. Wang, T. Wolff, Tinamarie Feil and R. de la Cruz re continued preparation of Schedules and SOFAs, and internal circulation of SOFA Draft 1	0.9
BMC Consultant	Reviewed e-mails from B. Daniel and A. Wang re adding litigation party to creditor table	0.1
BMC Data Support	Updated the Court Docket tab on the restructuring website for the "Daily Docket Update" as per T Fiel	0.2
BMC Data Support	Extracted claim from Online Claims Register and import it to bLinx. Reviewed claim before uploading to website. Claim/s 88-100.	0.6
BMC Data Support	Prepare SOFA 2.4 Draft and Riders report	1.9
BMC Data Support	Add new creditor information to tblCRD as FileMatrixID 38	0.2
BMC Data Support	Upload FileID 6-9 schedule data. Prepare Schedule G Draft	3.5
BMC Document Custody	Review, receive stamp, apply bar code, hand enter data from original to website and scan in received proof(s) of claim for processing by project team (as appropriate); prep email transmitting link to T Marshall/S Cohen	0.7
BMC Project Manager	emails with client re additional creditor to add to matrix and schedules.	0.2
BMC Project Manager	emails with Tess Wolf and review for possible payroll tax source files provided to BMC.	0.3
BMC Project Manager	Review docket filing alerts.	0.2
BMC Project Manager	Review data file for Schedule E.	0.4
BMC Project Manager	Review sample Schedule E form.	0.3
BMC Project Manager	Review emails re SOFA prep.	0.3
BMC Project Manager	Review and respond to emails re Schedule A/B prep.	0.3
BMC Senior Consultant	Correspondence with Data Mgr regarding the status of source data processing.	0.2
BMC Senior Consultant	Review emails sent to Project Team last week; confirm all items were discussed with Adele, and we have direction on all open questions about litigation and contracts source files.	0.4
BMC Senior Consultant	Share information about master service list reporting tools with Brad Daniel and Data Mgr.	0.3
BMC Senior Consultant	Review question from Tess about payroll tax file; review Brad's response that no source file has been received as of yet.	0.2
BMC Senior Consultant	Review org chart provided by Adele that has start dates for Debtors part of sofa question 28. Save as source data, and add the dates to the sofa rider.	0.3

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/17/21		
BMC Senior Consultant	Review source file 25 and add records to appropriate sofa rider. Also add new party for Tahoe Joes sent today from Adele.	0.6
BMC Senior Consultant	Review completed sofa 2.4 forms, and confirm okay with data mgr.	0.3
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 88 90 plus 4 ECF filed claims through work flow for processing.	0.3
BMC Senior Consultant	Prepare all parts for 15 debtors' sofa documents for final combination of draft 1; note question 27 incomplete.	2.3
BMC Senior Consultant	Review schedule E source data file and save; send mapping and upload instructions to Data Mgr.	0.5
BMC Senior Consultant	Review source data for sofa 27 for Tahoe Joes and Fresh Acquisitions; create sofa rider and mark work plan as complete for these two debtors.	1
BMC Senior Consultant	Ask Tess about "who received the transfer" for sofa question 13.	0.2
BMC Senior Consultant	Update sofa form for question 13 for Tahoe and Fresh.	0.3
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 91 - 100 through work flow for processing.	0.4
BMC Senior Consultant	Update sofa 27 for all but 5 debtors.	0.7
BMC Senior Consultant	Combine sofa documents for 11 debtors; save for sending on Tuesday.	2.5
BMC Senior Consultant	Review draft schedule G; provide comments to Data Mgr.	0.5
5/18/21		
BMC Case Support Associate	Audit claim data in preparation for upload to claims database; update claim data; email correspondence with B.Daniel, Cebu team re: same	0.4
BMC Case Support Associate	Review PACER Court docket to identify newly filed docket items for all jointly administered cases related to main case 21-30721-11	0.6
BMC Case Support Associate	Review Court docket No 161-163 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Review and process No COA return mail	0.1
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt Nos. 135-136, 140-141	0.3
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No. 165, 166	1.2
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 165, 166	0.2
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No. Courtesy Mailing - Dkt 66 and Ntc of Commencement	0.1
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No. 157	0.2
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No. ECF & BMC Claim Number Discrepancy	0.7

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/18/21		
BMC Consultant	Coordinated service of motion to sell and motion to expedite; e-mail communication with production team re same	0.8
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff, A. Wang, J. Pegnia and R. de La Cruz re continued work on Schedules and SOFAs; reviewed e-mails from B. Daniel re same	0.9
BMC Data Support	Processed ECF claim letters and sent request to process to Noticing Group as per T Marshall.	1
BMC Data Support	Updated the Court Docket tab on the restructuring website for the "Daily Docket Update" as per T Fiel	0.2
BMC Data Support	Processed claim 103.	0.2
BMC Data Support	Populate MF 74771 for ECF discrepancy letter mailing.	0.2
BMC Data Support	Updated court docket to current up to 165.	0.2
BMC Data Support	Core/2002 Update(s) / Update to current court docket. Fresh court docket is current up to 165 & no update is required	0.2
BMC Data Support	Upload FileID 4. Review/Prep rest of Schedule Data Files	1.9
BMC Data Support	Schedules Data Prep	2.6
BMC Document Custody	Review, receive stamp, apply bar code, hand enter data from original to website and scan in received proof(s) of claim for processing by project team (as appropriate); prep email transmitting link to T Marshall/S Cohen	0.5
BMC Project Manager	Oversee service of Motion to Sell and Motion to Expedite, emails re same.	1.1
BMC Project Manager	Review Schedule A/B prep issues.	0.5
BMC Project Manager	Review and respond to claims team inquiry re various claim processing issues.	0.7
BMC Project Manager	emails and review and update re Motion to Expedite service list.	0.6
BMC Project Manager	Review and respond to emails re Schedule G, SOFA, and Schedule H.	0.9
BMC Project Manager	Review and respond to creditor inquiry.	0.3
BMC Project Manager	Review service request for Motion to Sell and begin planning the service of the sale motion per notice provisions.	1.2
BMC Project Manager	Review req for notice re sale. Tel conf A Carson; update noticing and production staff	0.3
BMC Senior Consultant	Additional review of the revised schedule G reports; ask Tess who should receive copies.	0.7
BMC Senior Consultant	Correspondence with Data Team to move forward with weekly ecf claim notification letters.	0.1
BMC Senior Consultant	Run and save current call detail log.	0.2
BMC Senior Consultant	Email correspondence with project team regarding schedule source data status, and sofa document completion status.	0.4
BMC Senior Consultant	Call with Tinamarie Feil to discuss status and moving forward tasks and assignments.	0.5
BMC Senior Consultant	Receive replacement information for sofa 27; update reports and switch out riders.	0.4
BMC Senior Consultant	Prepare email with explanation, and forward draft 1 schedule G to Tess, Adele, and Joe.	0.3
BMC Senior Consultant	Note combined sofa documents completed. Send email to Tess and ask who should receive them for all but 5 cases.	0.3
BMC Senior Consultant	Review work plan and record status. Note the receipt of schedule H. Send to Brad for review and comment	0.5
BMC Senior Consultant	Note email from Tess about bank accounts and schedule AB. Correspond with Team regarding same.	0.5

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/18/21		
BMC Senior Consultant	Review admin document that controls frequency of ecf claims register and related debtor docket review. Correspond with Project Team to confirm noted review times are still correct.	0.1
BMC Senior Consultant	Receive updated inventory dates from Tess for Tahoe Joes and Fresh Acq; revise sofa document accordingly.	0.4
BMC Senior Consultant	Research and identify status of uploaded claims review/audit. Forward status report to Project Team for their use in review assignment: Claims through number 100 are available.	0.2
BMC Senior Consultant	Review email from Tess stating certain AB items where answer is no for all debtors. Update upload form accordingly.	0.9
BMC Waived	Print/ inkjet/ insert/ postage	2
5/19/21		
BMC Case Support Associate	Review Court docket No 164-166 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Review and process No COA return mail	0.1
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt Nos. ECF and BMC Claim Number Discrepancy, 165-166	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No(s) 167	0.8
BMC Case Support Associate	Prep doc for enotice: Send enotices, check for failed emails	0.3
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) ECF & BMC claim number discrepancy	0.2
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 165 and 166	0.2
BMC Case Support Associate	Review and check dkt in the noticing system.	0.3
BMC Consultant	Reviewed T. Marshall e-mails with claims management team, re processing newly filed claims, nos. 101, 102, 104, 105, and upload to claims database	0.3
BMC Consultant	Prepared service list exhibit for Dkts 165 and 166, served on 5/18/21	0.2
BMC Consultant	Coordinated service of Dkt 167 - Notice of Hearing on 5/25/21; e-mail communication with A. Carson re same; e-mail communication with production team re same	0.7
BMC Consultant	E-mail communication with G. Bolanos, confirming no e-mail failures from service of documents on 5/18/21	0.1
BMC Consultant	Coordinated posting of Final Cash Collateral Order on case website	0.2
BMC Consultant	Coordinated removal of stale hearing date from case website, and posting of information related to notice of 5/25 hearing on bid procedures motion	0.3
BMC Consultant	Reviewed e-mails from T. Marshall and data team re processing newly filed claims 106 - 113	0.2
BMC Consultant	Reviewed T. Marshall and R. de La Cruz follow-up e-mails re summarization of Schedule E/F files received to date	0.2

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/19/21		
BMC Consultant	Reviewed e-mails from T. Wolff and T. Marshall, concurring that incident reports do not need to be included in Schedule F, where party name and address are unknown; reviewed follow-up e-mails from J. Pegnia and T. Marshall re same; reviewed e-mail from Tinamarie Feil commenting on same; reviewed additional e-mails from B. Daniel and J. Pegnia re same; reviewed final summary e-mail from T. Wolff on handling of incident reports where party name is known, and where it is not	0.4
BMC Consultant	Reviewed e-mails from T. Wolff and T. Marshall re delivery of final inventory data, and agreement no need for rider for Ryan's Restaurant	0.2
BMC Consultant	Reviewed e-mails from T. Marshall and Tinamarie Feil re preparation of Schedule H for all debtors; reviewed e-mails from T. Marshall and data team re location of creditors to appear on Schedule H	0.2
BMC Consultant	Reviewed e-mails from T. Marshall, Tinamarie Feil and B. Daniel re using developers' template for preparation of Schedule A/B portion of debtors' schedules; reviewed follow-up e-mails from G. Murphy and T. Marshall re same; reviewed samples from template provided by G. Murphy; reviewed detailed comments on first draft from T. Marshall; reviewed follow-up e-mails on template improvements and updates to be made on 5/20/21	0.6
BMC Consultant	Reviewed Tinamarie Feil e-mail to assistant of attorney Stephen Olson, who represents Upper Lakes Foods, Inc., providing assistance on filing a proof of claim	0.1
BMC Consultant	Reviewed T. Wolff e-mail to T. Marshall, forwarding Schedule D data for processing; reviewed T. Marshall e-mail to R. de La Cruz re creating Schedule D records for preparation of debtors' Schedule D	0.2
BMC Consultant	Reviewed T. Marshall e-mail to J. Pegnia and T. Wolff, forwarding first draft of SOFAs for review; reviewed e-mails from T. Marshall and Tinamarie Feil re same; reviewed T. Wolff reply with requested changes	0.2
BMC Consultant	Reviewed T. Wolff question to B. Daniel re inclusion of BMC Group retainer on Schedule A/B	0.1
BMC Consultant	Reviewed e-mail from A. Wang to B. Daniel requesting that Washington State Department of Labor & Industries be added to the creditor list, and to Schedules	0.1
BMC Data Support	Review, claim upload, b-Linx date review and verification, report data anomalies to Project Manager/Case Support.	0.1
BMC Data Support	Prepare Claims Register for today's claims upload.	0.1
BMC Data Support	Update claims data and images to website.	0.1
BMC Data Support	Docketed claims.	0.6
BMC Data Support	Removed the old hearing date (May 06, 2021) & replaced with a new oen (May 25, 2021) Hearing on Bid Procedures Motion then linked to court dockets 167.	0.2
BMC Data Support	Reviewed documents 168 complete required updates in BMC system.	0.2
BMC Data Support	Core/2002 Update(s) / Update to current court docket. Fresh court docket is current up to 167 & no update is required.	0.2
BMC Data Support	Update First Day Motion Page to post the Final Order of DIP Financing.	0.2
BMC Data Support	Schedules Data Prep	3.6
BMC Project Manager	Prepare Certificate of Service for 5/14/21 mailing of Final Order on DIP Motion.	0.6
BMC Project Manager	Prepare Certificate of Service for 5/18 mailing of Motion to Sell and Motion to Expedite.	0.6
BMC Project Manager	emails, review, and comments re various Schedule preparation issues, with counsel and B. Riley and internal team.	1.7
BMC Project Manager	Review, revise, and exchange emails with internal team re prep of Schedule A/B using a data template form for all cases.	1.1
BMC Project Manager	Preparation of Schedule A/B.	1.6

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/19/21		
BMC Project Manager	emails and review re Schedule H preparation.	1
BMC Project Manager	Revisions to the Certificate of Service for the 5/18 mailing of the Motion to Sell; emails re same.	0.4
BMC Project Manager	Review tech team response to issues on Schedule A/B preparation.	0.6
BMC Project Manager	emails and review re SOFA prep issues.	0.6
BMC Project Manager	emails and review re Schedule E prep.	0.3
BMC Project Manager	Review recent court docket entries.	0.8
BMC Project Manager	Oversee service of Notice of Hearing.	0.5
BMC Senior Consultant	Review Data Mgr notes on file upload status; correspond to clarify any questions.	0.5
BMC Senior Consultant	Review Tuesday end of day noticing status report.	0.1
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 102 - 105 through work flow for processing.	0.2
BMC Senior Consultant	Correspondence with Tess and Joe regarding the inclusion of incident reports on schedule F.	0.2
BMC Senior Consultant	Review and save source file for schedule H. Send to Brad for further review and determination of upload steps.	0.2
BMC Senior Consultant	Review source file containing bank account information. Add to schedule upload template, noting balances may change.	0.8
BMC Senior Consultant	Additional correspondence related to litigation schedule for incident reports. Brad differentiates between unknown parties, and unknown amounts owed.	0.3
BMC Senior Consultant	Audit newly processed claims, and approve upload (claims 101, 102, 104, 105).	0.2
BMC Senior Consultant	Correspondence with Data Team regarding source file uploads.	0.3
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 106 - 108 through work flow for processing.	0.1
BMC Senior Consultant	Correspondence regarding use of unknown CUD for certain of the litigation schedules.	0.3
BMC Senior Consultant	Correspondence with Project Team/Dev regarding display of message to indicate the party uploaded a password protected file.	0.3
BMC Senior Consultant	Call with Brad about schedule AB set up/testing of mapping.	0.3
BMC Senior Consultant	Correspondence with Dev Team regarding the set up for schedule AB production.	0.3
BMC Senior Consultant	Send AB template for running test to confirm case names and case numbers set up for 15 debtors. Review the draft, and provide direction for update to Dev Team.	0.7
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 106 - 113 through work flow for processing.	0.2
BMC Senior Consultant	Receive additional inventory information from Tess. Make updates to schedule forms and riders accordingly. Additionally, review sofa 14 for all cases to confirm record numbering.	1
BMC Senior Consultant	Review schedule production for questions where form could expand; namely 9.55. Confirm to Dev with test data.	0.4
BMC Senior Consultant	Create combined sofa documents for remaining operating entities. Forward to project team for review prior to sending to client.	0.5
BMC Senior Consultant	Correspondence with Project team regarding AB status.	0.2
BMC Senior Consultant	Note comments from Team; forward draft 1 sofa documents to Tess and Joe for review.	0.3
BMC Waived	Print/ inkjet/ insert/ postage	0.7

5/20/21

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/20/21		
BMC Case Support Associate	Review Court docket Nos 167-168 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Audit categorization updates related to Court Docket Nos. (161 162 163 165 166) and flag any pleadings impacting claims or the master service list for further action and follow up as needed.	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt Nos. 169-172	1.7
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 169-172	0.2
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No(s) 169,170,171,172	0.5
BMC Consultant	Prepared service list exhibit for certificate of service, regarding Dkt 167, served on 5/19/21	0.2
BMC Consultant	Coordinated service of Dkt 169 - Witness & Exhibit List; Dkts 170 - 172 - 2 Employment Applications, & Interim Compensation Motion; e-mail communication with production team re same; e-mail communication with A. Carson re same	1.4
BMC Consultant	Reviewed e-mails from T. Marshall and T. Wolff, confirming additional creditor entry for Washington State Department of Labor & Industries, sent by A. Wang on 5/19/21 is a new unique creditor entry, and should be separately added as new creditor record	0.2
BMC Consultant	Per request of A. Carson, coordinated preparation of and forwarded to A. Carson, the full creditor matrix in Excel; reviewed B. Daniel's e-mails with A. Carson re same; e-mail communication with B. Daniel re same	0.9
BMC Consultant	Reviewed e-mails from T. Marshall and data team re processing claims 114 and 115, and then uploading claims 106 - 115	0.2
BMC Consultant	Reviewed e-mails from T. Marshall and data team re adding Washington State Department of Labor & Industries and L & I Revenue Agent to creditor database, and then adding them to debtors' Schedule E	0.2
BMC Consultant	Reviewed and filed on case docket certificates of service for documents filed on 5/14, 5/18, 5/19; e-mail communication with B. Daniel re same	0.4
BMC Consultant	Reviewed all e-mails from T. Marshall and R. de La Cruz re preparation of Schedule D for all debtors	0.2
BMC Consultant	Reviewed all e-mails from T. Wolff, T. Marshall and R. de La Cruz re updates to be made to SOFAs, per comments from B. Riley, and delivery of additional Part 2.3 and 2.4 for identified debtors	0.3
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff, B. Daniel and K. Bartleson re BMC's retainer, relative to preparation of debtor's Schedule A/B	0.3
BMC Consultant	Reviewed e-mails from T. Wolff, T. Marshall and data team re addition of claim of United States Treasury to the Fresh Acquisition Schedule E	0.2
BMC Consultant	Reviewed all e-mails from T. Wolff, T. Marshall, B. Daniel and data team re preparation of debtors' Schedule F	0.4
BMC Consultant	Reviewed all e-mails from T. Marshall, data team and Tinamarie Feil re preparation of debtors' Schedule H	0.3
BMC Consultant	Reviewed all e-mails from A. Wang, T. Marshall and R. de La Cruz re comments on and updates to debtors' Schedule G	0.3
BMC Consultant	Reviewed e-mails from T. Marshall, Tinamarie Feil and R. de La Cruz re general questions regarding preparation of debtors' Schedule E	0.2

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/20/21		
BMC Data Support	Sent a modified Creditor Matrix report as requested by S Ordaz and B Daniel.	0.7
BMC Data Support	Assisted on manual audit of schedule CRDIDs if the information has the exact match on the schedule records.	3
BMC Data Support	Reviewed File ID 45 to confirm correct CRDIDs are linked/used.	0.6
BMC Data Support	Reviewd File IDs 39 - 45 to confirm correct CRDIDs are linked/used.	2
BMC Data Support	Processed claims 114 & 115.	0.2
BMC Data Support	Check to see if there is an existing record for creditor - "Kentucky Department of Revenue" in tblCRD, then provided a report to project team.	0.2
BMC Data Support	Core/2002 updates, check & download new court docktes up to 172, from pacer & updated the website's court dockets, reviewed docs for possible updates in NS & in tblCRD.	0.3
BMC Data Support	Check ECF filed claims & provided update to project team, also check claims filed after 103.	0.2
BMC Data Support	Populated MF 74783 using the failed email party provided.	0.2
BMC Data Support	Update claims data and images to website. Uploaded claims 106-115 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Prepare claims register for today's claims upload. Uploaded claims 106-115 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Review, claim upload, bLinx date review and verification, report data anomalies to project manager/case support. Uploaded claims 106-115 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Updated the FTP AllClaims folder, with the newly uploaded claims images for 106 - 115 to bLinx.	0.2
BMC Data Support	CRDID look up for the schedule records at File ID 42.	0.6
BMC Data Support	Add 2 creditors and link 1 to the other as ANP.	0.2
BMC Data Support	Schedules Data Prep/Uploads	3.6
BMC Data Support	Prepare updated SOFA 2.3 and 2.4 per T Marshall	0.6
BMC Data Support	Upload FileID 46 SOFA data	1.3
BMC Data Support	Prepare updated SOFA 2.3 per T Marshall	0.3
BMC Data Support	Prepare Draft 1 Schedule DEF for all debtors	1.5
BMC Data Support	Upload FileID 8 and 9 Schedul G Data	1.2
BMC Data Support	Prepare Sched G Property Lease Report per T Marshall	0.4
BMC Project Manager	Prepare Certificate of Service for 5/19 mailing of Notice of Hearing.	0.6
BMC Project Manager	Oversee service of multiple apps to employ, motion re interim compensation, and witness and exhibit list.	1.2
BMC Project Manager	Review and respond to Tess Wolf inquiry re scheduling question for Schedule A/B deposits.	0.3
BMC Project Manager	emails and review re new AP file for schedules and creditor table matches.	0.8
BMC Project Manager	Review and respond to request for creditor matrix file.	0.7
BMC Project Manager	Review and comment on draft Schedules D, E, and F.	2.4
BMC Project Manager	Finalize various Certificates of Service and request notice team to file.	0.7
BMC Project Manager	Review service requirements re new orders filed, emails with counsel re planning same for tomorrow.	0.5
BMC Project Manager	emails with claims team and review re electronic claims submission issues.	0.4

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/20/21		
BMC Project Manager	Review technical issue with schedule prep; emails with internal team re same.	0.3
BMC Project Manager	Review emails and data re Schedule G updates.	1.2
BMC Project Manager	Review Schedule H workbook from BRiley; prepare drafts of Schedule H for all 15 entities	2.3
BMC Senior Consultant	Correspondence with Data Mgr to answer questions about schedule D upload.	0.4
BMC Senior Consultant	Review email from Adele instructing to add a government agency to the schedules. Research and identify a like record on schedule E. Send email to Tess to confirm if another should be added.	0.2
BMC Senior Consultant	Review Wednesday end of day noticing status report.	0.1
BMC Senior Consultant	Review Tess's instruction to add US Treasury liability to schedule E for Fresh Acq. Identify creditor record and forward request to Data to add the record.	0.4
BMC Senior Consultant	Monitor and review assignments for newly filed court docket items. Adjust assignments as necessary in order to balance workload.	0.1
BMC Senior Consultant	Review schedule H source data; set up work copy of the file to record creditor address information and record ID. Send to Data Analyst with instructions to complete the review/update to the file.	0.4
BMC Senior Consultant	Review new schedule F file from Tess. Ask if the file could include Vendor Code from the ap system. Forward the file to Data Team noting to start with mapping, but vendor ID will be added.	0.3
BMC Senior Consultant	Review questions from Data Team regarding new schedule F file, and answer schedule H review questions.	0.3
BMC Senior Consultant	Research additional vendor ID issues found on schedule F source file; notify Data Mgr to not use the Vendor ID.	0.2
BMC Senior Consultant	Notify Tess the vendor ID on the ap file doesn't seem to match other source data we have. Call with Tess to discuss/review. She will research.	0.3
BMC Senior Consultant	Call with Project Mgr to review vendor ID issue; ensure our data uploads are all correct so far.	0.2
BMC Senior Consultant	Review and acknowledge comments on sofa document; confirm we will revise when Tahoe Joe's review is complete.	0.1
BMC Senior Consultant	Review replacement schedule F file from Tess. Spot check some vendor IDs against other source files; note replacement file seems correct. Correspond with Data Mgr regarding continuation with the upload using Tess's revised vendor address file.	0.4
BMC Senior Consultant	Review and forward schedule H data file, updated with addresses pulled in, to Project Team for creation of schedule H reports.	0.2
BMC Senior Consultant	Review and respond to additional questions about schedule E revisions.	0.4
BMC Senior Consultant	Review Fire Mountain schedules and correspond with Data Mgr accordingly.	0.3
BMC Senior Consultant	Review uploaded records for scheduler F. Notify Data Mgr to run D, E, and F when convenient; and sort by creditor name.	0.5
BMC Senior Consultant	Work through all emails from Tess and Joe regarding revisions needed to documents. Work with Data Team through completion of this set of revisions.	2
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 114 - 115 through work flow for processing.	0.1
BMC Senior Consultant	Review current drafts of D, E, F. Provide updates to Data Mgr for the priority code citation needed for E.	0.6
BMC Senior Consultant	Review Adele's comments on schedule G; confirm understanding of everything she is indicating. Correspond with Adele as necessary to clarify items.	1.1
BMC Senior Consultant	Correspondence with Data Mgr about schedule E revisions.	0.3

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/20/21		
BMC Senior Consultant	Review the blanks on schedule F and send to Tess and Joe to confirm treatment of parties with no addresses should be included, and we should add unknown for the amount if it is blank in the source file.	0.4
BMC Senior Consultant	Research record where law firm Linebarger is the creditor, and ask Tess about it.	0.2
BMC Senior Consultant	Send request to Data mgr to create data file for property leases added to schedule G.	0.4
BMC Senior Consultant	Review status and note what's waiting for follow up.	0.4
BMC Senior Consultant	End of day recap with Data Mgr.	0.3
BMC Senior Consultant	Review, research, and respond to questions from Analyst regarding uploads for claims 105 and 106.	0.4
BMC Senior Consultant	Review current drafts and status and make list of open items.	0.3
BMC Senior Consultant	Map property tax contract data file to schedule 9.55 on AB. Prepare email for Joe and Tess asking for confirmation to include.	0.5
BMC Senior Consultant	Get sofa pieces ready for combination.	0.4
BMC Senior Consultant	Additional correspondence about property leases on AB.	0.4
BMC Senior Consultant	Review Tess's updates; either forward to Data or make in the system.	0.7
BMC Senior Consultant	As it's decided property leases go on AB; continue and complete updates to AB template to include this detail.	0.4
BMC Senior Consultant	Call with Dev Mgr regarding AB input template.	0.3
BMC Senior Consultant	Review Adele's answers to questions and note for schedule G updates.	0.3
BMC Waived	Print/ inkjet/ insert/ postage	1.7
5/21/21		
BMC Case Support Associate	Review and process COA return mail	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No(s) 177 and 178	0.6
BMC Case Support Associate	Prep doc for enotice: Send enotices, check for failed emails	0.4
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 169,170,171, and 172	0.2
BMC Consultant	Prepared service list exhibit for proof of service for documents served on 5/20/21; e-mail communication with B. Daniel re same	0.3
BMC Consultant	Coordinated service of Dkt 177 - Application to Employ Hilco; Dkt 178 - Notice of Proposed Stalking Horse Asset Purchase Agreement	1
BMC Consultant	Reviewed all information from B. Daniel and data team re adding source code to creditor matrix, in order to perform deduplication of creditor records	0.6
BMC Consultant	Reviewed all e-mails from B. Daniel and data team re preparation of required updated Master Service List	0.2
BMC Consultant	Reviewed follow-up e-mails from T. Wolff and T. Marshall, confirming updates as requested, and sending for review	0.2
BMC Consultant	Reviewed T. Marshall e-mail to T. Wolff, forwarding draft 2 of the debtors' Statement of Financial Affairs	0.1

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/21/21		
BMC Consultant	All e-mail communication with B. Daniel and data team, as to whether B. Riley should appear on Master Service List; reviewed B. Daniel e-mail confirming, per T. Wolff, that B. Riley does not need to appear on Master Service List	0.3
BMC Consultant	Reviewed B. Daniel e-mail to A. Carson, forwarding for filing the updated Master Service List	0.1
BMC Consultant	Reviewed all e-mails from T. Wolff, T. Marshall, Tinamarie Feil, B. Daniel and R. de La Cruz re continued preparation of debtors' Schedule H; reviewed end of day e-mail from T. Wolff regarding further updates regarding Alamo Dynamic	0.4
BMC Consultant	Reviewed e-mails from T. Marshall, forwarding updated draft for Schedules D, E/F, G and H; reviewed reply from T. Wolff	0.2
BMC Consultant	Reviewed e-mails from T. Marshall and R. de La Cruz re continued preparation of debtors' Schedule G	0.2
BMC Consultant	Reviewed all e-mails from T. Marshall, Tinamarie Feil and G. Murphy, re continued preparation of debtors' Schedule A/B, from template	0.3
BMC Consultant	Reviewed e-mails from J. Pegnia and T. Marshall re handling of Schedule F records with blank addresses	0.1
BMC Consultant	Reviewed e-mail from T. Wolff, forwarding additional information for debtors' Schedule A/B; reviewed reply from T. Marshall	0.1
BMC Consultant	Reviewed J. Pegnia reply to question whether the real property leases listed on schedule G should be included in P9 Q55 of AB	0.1
BMC Consultant	Reviewed e-mails from J. Pegnia and T. Marshall re scheduling of debtors' employees, and specifically California PTO claimants; reviewed follow-up e-mails from J. Pegnia and A. Carson re same	0.3
BMC Data Support	Updated the Court Docket tab on the restructuring website for the "Daily Docket Update" as per T Fiel	0.2
BMC Data Support	Created a Fresh Matrix file and made several updates and reports as per B Daniels instructions.	3.5
BMC Data Support	Reviewed documents 178 complete required updates in BMC system.	0.2
BMC Data Support	Created an excel report for all unexcluded email addresses in MF 74788.	0.2
BMC Data Support	Core/2002 Update(s) / Update to current court docket. Fresh court docket is current up to 178 & no update is required.	0.2
BMC Data Support	Revisions made to FreshMatrix_Review_Report.	1.5
BMC Data Support	Add 4 new sched g records per T Marshall	0.7
BMC Data Support	Schedule H Review per B Daniel	2.1
BMC Data Support	Prepare updated schedule G Property Lease Report	0.2
BMC Data Support	Prepare new Schedules DEFG Draft per T Marshall	0.2
BMC Project Manager	Review and request updates related to duplicate creditor records added for expedience in the schedule preparation process.	1
BMC Project Manager	Review and update of Schedule H; audit against Schedule F and G; indicate open questions and provide to Tess Wolf.	2.8
BMC Project Manager	Revisions to Summary of Schedules for all cases.	1.6
BMC Project Manager	Revisions to Schedule A/B.	1.1
BMC Project Manager	Oversee service of Hilco employment app and Stalking Horse APA notice.	0.8
BMC Project Manager	Revisions to MSL.	0.7
BMC Project Manager	emails re employees schedules redaction methodology options.	0.4

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/21/21		
BMC Project Manager	Further review and updates to Schedule H.	0.9
BMC Senior Consultant	Correspondence regarding schedule H and Meta Advisors and Internal Revenue Service.	0.4
BMC Senior Consultant	Using notes from last evening, prepare and send instructions for updates to schedule G to data manager.	0.4
BMC Senior Consultant	Request creditor matrix file with Vendor ID added, for use in review after upload of Tess's schedule F file.	0.2
BMC Senior Consultant	Review and correspondence regarding schedule H, and regarding AB mapping.	0.5
BMC Senior Consultant	Call with Tess regarding plans for draft creation and timing.	0.4
BMC Senior Consultant	Recap to Project Team status of data gathering and processing.	0.3
BMC Senior Consultant	Sofa updates using Tess's information. Combine pieces.	1.5
BMC Senior Consultant	Review correspondence with Brad and Tess regarding schedule H.	0.2
BMC Senior Consultant	Note to Data Mgr that current draft of AB will be reviewed for mapping.	0.2
BMC Senior Consultant	Prepare and send AB summary and declaration documents to Dev Mgr for review and mapping.	0.4
BMC Senior Consultant	Combine 7 sofa documents.	0.6
BMC Senior Consultant	Review AB draft; make notes about cell formatting for currency and for unknown. Set up audit template for additional review.	0.9
BMC Senior Consultant	Prepare forms for schedules declaration for all debtors. Note to ask about wet or electronic signature.	0.5
BMC Senior Consultant	Call with Dev regarding schedules summaries.	0.4
BMC Senior Consultant	Review Tess's AB file again. Ask for confirmation to include property leases.	0.4
BMC Senior Consultant	Review correspondence about scheduling employees, and whether to use one number or individual parties.	0.3
BMC Senior Consultant	Work in updating AB input template and identify detail sheets that need added. Call Tess a couple times to verify certain questions.	2.4
BMC Senior Consultant	After adding Tess's AB detail, add property lease detail to AB template.	0.7
BMC Senior Consultant	Correspondence regarding schedule H.	0.4
BMC Senior Consultant	Recap phone call with Tinamarie.	0.3
BMC Senior Consultant	Call with Tess.	0.2
BMC Senior Consultant	Send schedule G updates to Tess and Adele.	0.4
BMC Waived	Print/ inkjet/ insert/ postage	1.5
5/22/21		
BMC Case Support Associate	Review Court docket No 169-178 categorize each new docket entry and flag for further action and follow up as needed.	0.2
BMC Consultant	Reviewed Tinamarie Feil e-mail forwarding to T. Marshall updated Schedule H schedules; reviewed T. Marshall e-mail communication with T. Wolfe re Schedule H, and e-mail forwarding updated Schedule H schedules to T. Wolfe	0.2
BMC Consultant	Reviewed e-mail from T. Marshall, forwarding updated Schedule A/B for all debtors	0.1
BMC Consultant	Reviewed e-mails from T. Marshall and T. Wolfe re requested updates for Schedules D and E/F	0.1
BMC Data Support	Reviewed documents 179 complete required updates in BMC system.	0.2
BMC Senior Consultant	Correspondence with Tess about schedule H.	0.3

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/22/21		
BMC Senior Consultant	Schedule D and EF revisions; review emails from Joe and Tess. Either make updates or note for update on Monday.	1.8
5/24/21		
BMC Case Support Associate	Weekly review of court Dockets to identify new filed ECF claims from PACER for case 21-30721-11 confirmed 2 claims filed 5/17-5/24	0.7
BMC Case Support Associate	Telephone with Dorothy Hess at (717) 545-3503 / RE: Party has received a notice and needs more information. Advised the Project Team will be notified so call can be returned. She wants to know if she should file under Hometown Buffet	0.2
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No. 167, 169-172	0.4
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 167	0.2
BMC Case Support Associate	Review and process No COA return mail	0.1
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 177 and 178	0.2
BMC Case Support Associate	Review and check dkt in the noticing system.	0.1
BMC Consultant	Filed certificate of service for documents served on 5/20/21; e-mail communication with B. Daniel re same	0.3
BMC Consultant	Reviewed and filed certificate of service for documents served on 5/21/21	0.2
BMC Consultant	Reviewed all e-mails from T. Marshall, G. Murphy, R. de La Cruz re continued work on Schedules and SOFAs and internal circulation of drafts	1.3
BMC Data Support	Updated the Court Docket tab on the restructuring website for the "Daily Docket Update" as per T Fiel	0.5
BMC Data Support	Posted - "If by Electronic Submission" & its link at the top to where to send claims.	0.2
BMC Data Support	Reviewed documents 191 complete required updates in BMC system.	0.2
BMC Data Support	Update court docket section for Fresh website	0.2
BMC Data Support	Exclude 47 identified claims from Schedule F per T Marshall	0.5
BMC Data Support	update CRDID for claim s969; exclude CRDID 22664 per T Marshall	0.1
BMC Data Support	Exclude claim s1516 from schedule E per T Marshall	0.1
BMC Data Support	Schedule D updates for claims s1590 and s1591	0.2
BMC Data Support	Various schedule data updates/changes	0.4
BMC Data Support	Schedule EF updates for Property Tax Payables	1.4
BMC Data Support	FileID 49 Non Property tax updates	0.9
BMC Data Support	Prepare Schedule DEF per T Marshall	0.5
BMC Document Custody	Review, receive stamp, apply bar code, and scan in hard copy Claims for processing by project team (as appropriate); prep email transmitting link to T Marshall/S Cohen	1.5
BMC Project Manager	Prepare Certificate of Service re 5/21 mailing of Ntc re Stalking Horse APA, and app to employ Hilco.	0.8
BMC Project Manager	Status emails with counsel.	0.1
BMC Project Manager	Revisions to Schedules A/B.	1.9
BMC Project Manager	Review recent court docket filings.	1.3

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/24/21		
BMC Project Manager	Review requested changes to Schedule G.	0.5
BMC Project Manager	Review updates to Schedules D, E and F.	0.9
BMC Project Manager	Revisions to Schedule H.	0.8
BMC Senior Consultant	Ask Tess to confirm what is needed regarding Joe's comments, and when to move forward with updates. Review DEF changes, and ask Data Mgr to review changes for D.	0.3
BMC Senior Consultant	Begin review of draft 1 AB output for content and mapping for totals.	2.8
BMC Senior Consultant	Continue and complete review of draft 1 AB output.	1.6
BMC Senior Consultant	Call from Tess to discuss changes that need made for the tax liability owed for leased property. All records need removed and totals will be added to each landlord. Discuss what is needed data wise to support this change. After the call, send instructions to Data Mgr to identify and mark the records for exclusion, and note additional instructions will follow.	0.7
BMC Senior Consultant	DEF changes: work with Data Mgr, and correspondence as needed regarding H revisions and AB revisions.	1.4
BMC Senior Consultant	Correspondence with Tess to confirm certain DEF revisions.	0.2
BMC Senior Consultant	Revisions to Sofa documents for changes in income in question 1.	0.9
BMC Senior Consultant	Review and respond to question from Analyst regarding address to use on new claim being processed (State of MI).	0.2
BMC Senior Consultant	Work with Data Mgr to provide instruction for changes needed on the landlord schedules.	1
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send two recently filed ECF claims through work flow for processing.	0.1
BMC Senior Consultant	Review draft 2 schedule AB; make comments to Data. Update template accordingly.	1.2
BMC Senior Consultant	Audit all client requested changes for D, and EF. Send request to Data Mgr for updates to Fresh Acquisition schedule F. Confirm to run schedules D, E/F once these updates are completed.	1.1
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 116 - 131 through work flow for processing.	0.3
BMC Senior Consultant	Team correspondence regarding schedule H revisions as a result of schedule D revisions, and as a result of additional review.	0.4
BMC Senior Consultant	Ask Tess if Mark Shapiro will wet sign the documents or if electronic signature should be applied.	0.2
BMC Senior Consultant	Schedules summary form; update upload template for all Debtors; request document be produced.	1.5
BMC Senior Consultant	Review schedules summary output; send instructions to Data Team for revisions needed.	0.6
BMC Senior Consultant	Mark Shapiro confirms to use electronic signature; coordinate who will update.	0.4
BMC Senior Consultant	Update sofa signature to be electronic; add signed date. Save for re-combine.	0.9
BMC Senior Consultant	Correspondence with Dev Team regarding schedules summary form updates.	0.5
BMC Senior Consultant	Send email to Joe and Tess and ask about scheduling employees.	0.2
5/25/21		
BMC Case Support Associate	Audit claim data in preparation for upload to claims database; update claim data; email correspondence with B.Daniel Cebu team re: same	0.8
BMC Case Support Associate	Assist T.Marshall with preparation of SOFA riders; email correspondence, discussions with T.Marshall re: same	1.8

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/25/21		
BMC Case Support Associate	Audit additional claim data in preparation for upload to claims database; update claim data; email correspondence with Cebu team re: same	0.4
BMC Case Support Associate	Review PACER Court docket to identify newly filed docket items for all jointly administered cases related to main case 21-30721-11	0.6
BMC Case Support Associate	Review Court docket No 180-191 categorize each new docket entry and flag for further action and follow up as needed.	0.3
BMC Case Support Associate	Review and audit monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt Nos. 177-178	0.2
BMC Case Support Associate	Review and process No COA return mail	0.2
BMC Case Support Associate	Review and check dkt in the noticing system.	0.1
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff, G. Murphy, J. Pegnia, B. Daniel and R. de La Cruz re continued work on Schedules and SOFAs, and delivery of draft documents for review	2.3
BMC Data Support	Docketed several claims.	1.5
BMC Data Support	Processed ECF claim letters.	0.8
BMC Data Support	Using the provided excel report - "Buffets PTO Balance with addresses - As of 04-08-21" using the 2nd tab - "PTO Benefit Notification", located the CRDIDs for these parties in tblCRD then provided an updated excel report containing all parties in this excel file - "Buffets PTO Balance with addresses - As of 04-08-21" with their verified CRDIDs.	1
BMC Data Support	Processed all new claims 132 - 139.	0.6
BMC Data Support	Reviewed documents 196 complete required updates in BMC system.	0.2
BMC Data Support	Update claims data and images to website. Uploaded claims 132 - 139 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Prepare claims register for today's claims upload. Uploaded claims 132 - 139 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Review, claim upload, bLinx date review and verification, report data anomalies to project manager/case support. Uploaded claims 132 - 139 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Update the FTP AllClaims folder, with the newly uploaded claim image for 132 - 139 to bLinx.	0.2
BMC Data Support	Update claims and data images to website. Claims 118-131	0.1
BMC Data Support	Prepare claims register for today's claims update. Claims 118-131	0.1
BMC Data Support	Review, claim upload, bLinx review and verification, report data anomalies to project manager/case support. Claims 118-131	0.1
BMC Data Support	Link ANP to claim # 126.	0.1
BMC Data Support	Add 3 new schedule G records per T Marshall	0.3
BMC Data Support	Add 2 new schedule F records per T Marshall	0.2
BMC Data Support	Various schedule data updates	0.1
BMC Data Support	Review/Upload file ID 50	0.6
BMC Data Support	Prepare Schedule E/F and G per T Marshall	0.4
BMC Data Support	Prepare Schedule E/F report per T Marshall	0.3
BMC Data Support	Update/Prepare SOFA 2.3	0.2
BMC Data Support	Add new RedactFromSchedules field to tblCRD; update Schedule F report to display "Address Redacted" for identified parties	2.1

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/25/21		
BMC Project Manager	emails and review re Schedule H changes.	0.5
BMC Project Manager	Review Global Notes and provide comments; respond to email thread re same.	0.7
BMC Project Manager	Review and coordination with data team re anticipated custom mailing to scheduled employees.	0.9
BMC Project Manager	Preparation of Schedule Summaries, review and verify same, provide data template to tech team for populating forms.	3.3
BMC Project Manager	Review and Q/C latest draft Schedules.	2.4
BMC Project Manager	Review and respond to creditor inquiry.	0.2
BMC Project Manager	Request revisions to website.	0.6
BMC Project Manager	Review SOFA drafts.	1
BMC Project Manager	Revised Schedules Declarations	0.5
BMC Senior Consultant	Correspondence regarding current draft schedule H.	0.2
BMC Senior Consultant	Send current draft of the following schedule parts to Tess and Joe for review: AB, D, EF, G, H. Includes notes about known outstanding items.	0.6
BMC Senior Consultant	Correspondence with Dev regarding upload template for schedules summary.	0.3
BMC Senior Consultant	Detailed review of schedule AB and make notes about totals on AB part 12. Send comments to Dev and Project Teams.	0.7
BMC Senior Consultant	Call with Dev Mgr regarding AB summary and the use of "unknown".	0.3
BMC Senior Consultant	Follow up with Project Mgr about the review of creditor records duplicated during schedule upload.	0.2
BMC Senior Consultant	Email correspondence with Dev regarding AB part 12 totaling.	0.4
BMC Senior Consultant	Review draft AB summary form 206; confirm to Dev okay to proceed, but use of unknown will need revision.	0.4
BMC Senior Consultant	Call with Dev Mgr about form 206.	0.3
BMC Senior Consultant	Send email to Data Mgr to find out maximum size of description field; in the even revisions warrant longer ones.	0.2
BMC Senior Consultant	Touch base with Tess to confirm if there are sofa revisions; and confirm if okay to combine documents for next draft.	0.2
BMC Senior Consultant	Review additional to schedule G provided by Tess; look up creditor records, and send request to Data Mgr to update.	0.3
BMC Senior Consultant	Review first draft declaration documents; notify Dev about the checkbox for amended.	0.3
BMC Senior Consultant	Review notification of additional schedule F records for Tahoe and Buffets. Correspond with Tess to confirm creditor name and description of debto.	0.4
BMC Senior Consultant	Sofa combine; start.	0.4
BMC Senior Consultant	Correspondence with Tess, then project team, regarding intercompany schedule F and AB17 source data. Get creditor records and provide direction to Data Mgr.	0.4
BMC Senior Consultant	Continue sofa review and combine.	0.6
BMC Senior Consultant	Prepare updates needed for schedule AB 17. Send request to Dev to run AB forms; point out columns where information has been added.	0.8
BMC Senior Consultant	Correspondence with Team regarding location of current draft of documents.	0.2
BMC Senior Consultant	Review G additions, and request new reports be run.	0.2

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/25/21		
BMC Senior Consultant	All work towards creation of drafts of schedule documents for use in sending to Tess and Joe for review. Combine all but three where updates are still in process (Tahoe Joes, Buffets, Fresh Acq)	2.3
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 132-139 through work flow for processing.	0.3
BMC Senior Consultant	4:55 pm cst call from Tess to report schedule/sofa filing will not take place today; additional changes will be sent. After call, notify project team and data teams of the push back.	0.4
BMC Senior Consultant	After call with Tess, request data file containing all names and addresses appearing on schedules; also include schedule type. Review the file and "mark" records with names of people. Send the file to Tess to review. Work with Data Mgr to create field in database table to identify these parties. Data will run another version of the schedules showing address redacted for individuals. Review sample report; and send to Tess and Joe to confirm.	1.4
BMC Senior Consultant	Set up template for sofa 6.11. Call with Analyst who will be creating 15 riders for the documents to confirm instructions.	0.7
BMC Senior Consultant	Make all requested sofa updates. Catch up with AB revisions and status of report creation.	1.1
BMC Senior Consultant	Call with Brad Daniel to review and discuss current status of all document production and preparation. Confirm three cases are being worked on currently.	0.4
BMC Senior Consultant	Continue and complete sofa combine after all updates are confirmed. Send draft documents to Tess and Joe with comments. Additionally, send current draft E/F with revisions related to address.	1.6
5/26/21		
BMC Case Support Associate	Audit claim data in preparation for upload to claims database; update claim data; email correspondence with Cebu team, B.Daniel re: same	0.3
BMC Case Support Associate	Review Court docket No 193-196 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff, G. Murphy, J. Pegnia, B. Daniel and R. de La Cruz re continued work on Schedules and SOFAs, and delivery of combined draft documents for review	2.6
BMC Data Support	Reviewed documents 197 complete required updates in BMC system.	0.2
BMC Data Support	Update claims data and images to website. Uploaded claim 140 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Prepare claims register for today's claims upload. Uploaded claim 140 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Review, claim upload, bLinx date review and verification, report data anomalies to project manager/case support. Uploaded claim 140 to bLinx & posted to its restructuring site.	0.1
BMC Data Support	Updated the FTP AllClaims folder, with the newly uploaded claim image for 140 to bLinx.	0.2
BMC Data Support	Create new litigation party with the provided PDF.	0.2
BMC Data Support	Prepare Schedule E/F and G per T Marshall	0.6
BMC Data Support	Update SOFA 2.4 and prepare new draft	0.3
BMC Data Support	Schedule D Revisions; prepare updated Schedule D Draft	1.5
BMC Data Support	Prepare Sched DEFG for all Cases	0.4
BMC Data Support	Prepare Sched DEFG Combine for all Cases	0.4
BMC Data Support	Update court docket section for Fresh website	0.1

Fresh

Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/26/21		
BMC Document Custody	Review, receive stamp, apply bar code, and scan in hard copy Claims for processing by project team (as appropriate); prep email transmitting link to T Marshall/S Cohen	0.3
BMC Project Manager	Revisions to Schedule Summaries.	3.8
BMC Project Manager	Review and request revisions to Schedules A/B, D, E, and F.	3.4
BMC Project Manager	Review of SOFAs.	0.8
BMC Project Manager	Review claims filed, including attachments, and update classification, amounts, notes, etc., as needed.	1.4
BMC Project Manager	Prepare revised Schedules H.	0.9
BMC Senior Consultant	Schedule review and revisions. Correspondence with Brad regarding status and open items.	1
BMC Senior Consultant	Review and combine schedules documents for 12 debtors; note which are left. Send to Tess and Joe.	1.8
BMC Senior Consultant	Review Adele's request to add a party to the creditor matrix. Confirm to Brad the party exists on schedule F, with redacted address.	0.3
BMC Senior Consultant	Call with Brad regarding summary form 206.	0.5
BMC Senior Consultant	Switch out schedule E/F to include the version with redacted addresses.	2.4
BMC Senior Consultant	Combine Buffets LLC and Tahoe Joes schedules.	0.4
BMC Senior Consultant	Receive and review counsel comments on schedules, just sent. Call from Joe to discuss. Agree to review first, then get on a call with counsel.	0.2
BMC Senior Consultant	Review counsel schedule revisions, note questions. Call with Amber and Joe to review. After call, summarize updates needed. Send instructions for global changes to Data Mgr, make single changes in the system. Work with Data Mgr as needed to ensure complete understanding of updates. Upon completion of new draft of documents; forward to Amber, Joe, and Tess, and review new.	1.7
BMC Senior Consultant	Review all combined sofa documents, and ensure electronic signature is applied to all. Confirm as such to Amber.	0.3
BMC Senior Consultant	Confirm with Amber how the creditor committee trust address record should look. Confirm with Amber and Joe schedule D revisions are confirmed.	0.4
BMC Senior Consultant	Call with Brad; only waiting on schedule H updates.	0.2
BMC Senior Consultant	Call with Tinamarie to review and discuss schedule H revisions.	0.5
BMC Senior Consultant	Confirm no additional changes to any documents.	0.4
BMC Senior Consultant	Final review and schedules combine tasks to produce documents for filing. Audit schedule form 206 total to ensure completeness. Send to Amber in groups; reprint group to by saving to adobe, as requested by Amber. Confirm when all documents have been delivered as final.	2.8
5/27/21		
BMC Case Support Associate	Review Court docket No 197-199 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Telephone with Debbie of SFE Energy at (855) 367-9332 / RE: Party has received a notice and needs more information. Advised the Project Team will be notified so call can be returned.	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt Nos. 201-202	1.7
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt Nos. 201-202	0.3

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/27/21		
BMC Case Support Associate	Review and process No COA return mail	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No(s) ECF & BMC Claim Number Discrepancy	0.5
BMC Consultant	Coordinated service of Dkts 201 and 202 - Lease Rejection Orders; e-mail communication with production and data teams re same	1.2
BMC Consultant	Reviewed all e-mails from T. Marshall, T. Wolff, G. Murphy, B. Daniel and R. de La Cruz re continued work on Schedules and SOFAs, and delivery of final draft documents for review and filing; reviewed follow-up e-mails regarding forwarding of source files	1.8
BMC Data Support	Manually downloaded the Schedules and SOFAs of all debtors so that it can be posted to the website.	2.5
BMC Data Support	Docketed claims.	0.5
BMC Data Support	Populated MF 74797(1st Class) using the claims numbers listed on the excel tab - "ToBeMailed_05-25-21".	1.2
BMC Data Support	Populated MFs below: 74827(1st Class), with Taxing Authorities parties.(CRDIDs). 74826(Email), with Taxing Authorities parties with email addresses.(CRDIDs). 74825(1st Class), with Lienholders parties.(CRDIDs). 74824(Email), with Lienholders parties with email addresses.(CRDIDs).	0.5
BMC Data Support	Cloned old MFs below to new MFs below, new MFs have been populated & reviewed. Clone MF 74682, and serve via e-mail; - MF74830 Clone MF 74683, and serve via first class mail. - MF74831 Clone MF 74663, and serve via e-mail; - MF74816 Clone MF 74664, and serve via first class mail. - MF74817	0.6
BMC Data Support	Created an excel report of all unexcluded email addresses for MFs 74816 & 74830 & saved in today's production folder.	0.2
BMC Data Support	Reviewed documents 204 complete required updates in BMC system.	0.2
BMC Data Support	Populated MF 74832(1st Class) using the provided email failed parties.	0.2
BMC Data Support	Update orange box section of the website to put the Schedules and SOFAs link.	0.2
BMC Data Support	Create excel file report for 6 categories APs of bid procedures mailing.	0.5
BMC Data Support	Core/2002 Update(s) / Update to current court docket. resh court docket is current up to 204 & updates have been completed.	0.2
BMC Project Manager	Prep for service of Sale Notice; emails with counsel re same.	1.3
BMC Project Manager	Oversee service of lease rejection orders.	0.8
BMC Project Manager	Review claims filed, including attachments, and update classification, amounts, notes, etc., as needed.	1.7
BMC Project Manager	Provide direction to data team re prepping for Sale notice service; provide info for mail grid and define needed MFs.	1.4
BMC Senior Consultant	Review status of new claims processing, save newly filed claims, and send claims 141-147 through work flow for processing.	0.3
BMC Senior Consultant	Review notice of withdrawal of claim sent from San Bernardino County. Make appropriate claim updates and save image with claim record.	0.2
BMC Senior Consultant	Review and approve two ecf claim number notification letters for mailing.	0.2

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
5/27/21		
BMC Senior Consultant	Monitor and review assignments for newly filed court docket items. Adjust assignments as necessary in order to balance workload.	0.1
BMC Senior Consultant	Review service instructions for today's service of contract rejection motion; note sale order won't be served today.	0.3
BMC Senior Consultant	Review email from Tess who is asking for schedule G source files. Locate and send property leases and contracts files in their original state.	0.3
BMC Waived	Print/ inkjet/ insert/ postage	1.5
5/28/21		
BMC Case Support Associate	Review Court docket Nos 201-204 categorize each new docket entry and flag for further action and follow up as needed.	0.1
BMC Case Support Associate	Set up day's Noticing System/Production Folder and Noticing Instructions; prepare electronic version of document-as-served; email exchanges with data analyst re populating MF(s); email exchanges with case team re review case docket and updating 2002 list; copy service document to Call Center folder; review Production sample document, as appropriate — Dkt No. 206	1
BMC Case Support Associate	Prep doc for enotice; Send enotices; check for failed emails - Dkt No. 206	0.3
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) ECF & BMC claim number Discrepancy	0.1
BMC Case Support Associate	Prep monthly production invoice(s) for combined invoice for delivery to client; prep email forwarding invoice to counsel (as appropriate) — Dkt No(s) 201 and 202	0.2
BMC Consultant	Coordinated service of Dkt 206 - Notice of 6/23/21 Hearing; e-mail communication with production team re same	0.7
BMC Consultant	Prepared service list for certificate of service for documents served on 5/27/21; e-mail communication with B. Daniel re same	0.2
BMC Data Support	Reviewed documents 206 complete required updates in BMC system.	0.2
BMC Data Support	Core/2002 Update(s) / Update to current court docket. Fresh court docket is current up to 206 & no update is required.	0.2
BMC Project Manager	Oversee service of Notice of Hearing.	0.6
BMC Project Manager	Review recent court docket filings.	0.9
BMC Project Manager	emails re anticipated schedule amendments.	0.2
BMC Senior Consultant	Review Thursday end of day noticing status report.	0.1
BMC Senior Consultant	Review and acknowledge email from Tess reporting there will be schedule amendments; notify project team as well.	0.3
BMC Waived	Print/ inkjet/ insert/ postage	0.7
5/29/21		
BMC Case Support Associate	Audit categorization updates related to Court Docket Nos. (169 173 174 175 178 181 182 183 185 188 189 190 191 194 195 196 197) and flag any pleadings impacting claims or the master service list for further action and follow up as needed.	0.1
5/31/21		
BMC Case Support Associate	Weekly review of court Dockets to identify new filed ECF claims from PACER for case 21-30721-11 confirmed 1 claim filed 5/24-5/31	0.6
BMC Case Support Associate	Review Court docket No 205-206 categorize each new docket entry and flag for further action and follow up as needed.	0.1

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Invoice Number: 471_210531

Time Detail

Consultant Time Detail to 5/31/2021

Name	Description	Billable Hours
	<i>Total</i>	518.5