

# **EXHIBIT A**

## Tuesday, April 22, 2003

The following is a recap of messages sent via email to Store Manager/Directors on the date listed above. Included are messages sent to All stores and the Majority of stores. Select stores messages are not included in this recap.

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**To:** Store Managers/Directors

**From:** Bill Ellis - Design & Construction, Facilities, Maintenance

**Subject:** Solicitation by *Global Property Services*

The purpose of this correspondence is to alert you that we have been informed by Store Operations that the vendor, *Global Property Services* has approached a number of stores and may have misrepresented their business relationship with KRC in an attempt to gain business from the store base (landscaping, parking lot sweeping, snowplowing, etc.).

In no way does the Design & Construction, Facilities and Maintenance Department have in place any national agreement with *Global Property Services*, nor would we recommend the use of *Global Property Services* based on our view of their past and current business practices.

If you have any questions, please contact Paul Losin at (248) 463-3166.

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# Wednesday, June 18, 2003

The following is a recap of messages sent via email to Store Manager/Directors on the date listed above. Included are messages sent to All stores and the Majority of stores. Select stores messages are not included in this recap.

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**To:** Store Managers/Directors  
**From:** Bill Ellis - V.P. Design & Construction, Facilities, Maintenance  
**Subject:** Follow-Up Correspondence - Global Property Services

In response to my recent correspondence, we continue to receive reports from many of you that Global Property Services continues to misrepresent their business relationship with KRC in an effort to obtain business with you. I would again like to reiterate that the Design & Construction, Facilities and Maintenance Department does not have a national agreement with Global Property Services to perform landscaping, snowplowing and parking lot sweeping, as these items are currently a "store's responsibility". However in some cases, individual stores or districts may have signed an agreement for these services in the past with Global Property Services. In such cases, the store has the following options:

1. If the service and price are acceptable to the store, the store has the option to continue utilizing Global Property Services.
2. If the service and/or price are unacceptable, the store has the option to cancel service per the terms of the agreement (it may be necessary for you to contact Global Property Services directly to determine if you have signed a contract with them and to obtain a copy with cancellation provisions).

**Special Note:**

When soliciting for a new service provider, it is important for you to avoid contracting with, directly or indirectly, Global Property Service contractors or otherwise interfere with their contracts or agreements with those contractors.

**Questions:**

If you have any questions, please contact Paul Losin at (248) 463-3166.

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