

Page 2 for Lockbox CHI-014921 Transaction ID G-0770746 Front Side See
Back Side.

IN RE: BANKRUPTCY COURT DISTRICT OF VIRGINIA		PROOF OF CLAIM	
In re: ON-SITE SOURCING, INC.		Case Number: 09-10816-RGM	
NOTE: See Reverse for List of Debtors/Case Numbers/ important details. This form should not be used to make a claim for an administrative expense arising after the commencement of the case. A "request" for payment of an administrative expense may be filed pursuant to 11 U.S.C. § 503.		☐ Check box if you are aware that anyone else has filed a proof of claim relating to your claim. Attach copy of statement giving particulars. ☐ Check this box if you are the debtor or trustee in this case.	
Name of Creditor and Address: the person or other entity to whom the debtor owes money or property 23642340005574 EQUITRAC CORPORATION 14921 COLLECTIONS CENTER DRIVE CHICAGO, IL 60693		RECEIVED FEB 07 2011 BMC GROUP If you have already filed a proof of claim with the Bankruptcy Court or BMC, you do not need to file again. THIS SPACE IS FOR COURT USE ONLY	
Creditor Telephone Number () _____ Name and address where payment should be sent (if different from above): Equitrac Corp PO Box 935065 Atlanta, GA 31193-5065 31193-5065 Payment Telephone Number () 404-888-7800 X-1004			
1. AMOUNT OF CLAIM AS OF DATE CASE FILED \$ 6,188.00 If all or part of your claim is secured, complete item 4 below; however, if all of your claim is unsecured, do not complete item 4. If all or part of your claim is entitled to priority, complete item 5.			
☐ Check this box if claim includes interest or other charges in addition to the principal amount of claim. Attach itemized statement of interest or charges.			
2. BASIS FOR CLAIM: Invoices never paid		3. LAST FOUR DIGITS OF ANY NUMBER BY WHICH CREDITOR IDENTIFIES DEBTOR: 8500 3a. Debtor may have scheduled account as: _____	
4. SECURED CLAIM (See instruction #4 on reverse side.) Check the appropriate box if your claim is secured by a lien on property or a right of set off and provide the requested information. Nature of property or right of setoff: Describe: ☐ Real Estate ☐ Motor Vehicle ☐ Other _____ Value of Property: \$ _____ Annual Interest Rate: _____ % If any: \$ _____ Basis for Perfection: _____ Secured Claim Amount: \$ _____ Unsecured Claim Amount: \$ 6,188.00			
5. PRIORITY CLAIM ☐ Amount of Claim Entitled to Priority under 11 U.S.C. § 507(a). If any portion of your claim falls in one of the following categories, check the box and state the amount. You MUST specify the priority of the claim: ☐ Domestic support obligations under 11 U.S.C. § 507(a)(1)(A) or (a)(1)(B). ☐ Wages, salaries, or commissions (up to \$11,725*), earned within 180 days before filing of the bankruptcy petition or cessation of the debtor's business, whichever is earlier - 11 U.S.C. § 507(a)(4). ☐ Contributions to an employee benefit plan - 11 U.S.C. § 507(a)(5). ☐ Up to \$2,600* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. § 507(a)(7). ☐ Taxes or penalties owed to governmental units - 11 U.S.C. § 507(a)(8). ☐ Other - Specify applicable paragraph of 11 U.S.C. § 507(a)() _____ * Amounts are subject to adjustment on 4/1/13 and every 3 years thereafter with respect to cases commenced on or after the date of adjustment.			
6. CREDITS: The amount of all payments on this claim has been credited for the purpose of making this proof of claim.			
7. SUPPORTING DOCUMENTS: Attach redacted copies of supporting documents, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, court judgments, mortgages, and security agreements. You may also attach a summary. Attach redacted copies of evidence of perfection of a security interest. (See instruction 7 and definition of "redacted" on reverse side.) If the documents are not available, please explain. DATE-STAMPED COPY: To receive an acknowledgment of the filing of your claim, enclose a stamped, self-addressed envelope and copy of this proof of claim. DO NOT SEND ORIGINAL DOCUMENTS. ATTACHED DOCUMENTS MAY BE DESTROYED AFTER SCANNING.			
The original of this completed proof of claim form must be sent by mail or hand delivered (FAXES NOT ACCEPTED) so that it is actually received on or before 5:00 pm, prevailing Eastern Time on April 27, 2011.			THIS SPACE FOR COURT USE ONLY
BY MAIL TO: BMC Group, Inc. Attn: On Site Chapter 7 Claims Processing PO Box 3020 Chanhassen, MN 55317-3020		BY HAND OR OVERNIGHT DELIVERY TO: BMC Group, Inc. Attn: On Site Chapter 7 Claims Processing 18750 Lake Drive East Chanhassen, MN 55317	
DATE: 2/1/11		SIGNATURE: The person filing this claim must sign it. Sign and print name and title, if any, of the creditor or other person authorized to file this claim and state address and telephone number if different from the notice address above. Attach copy of power of attorney, if any. John T. McDonald	

Penalty for presenting fraudulent claims is a fine of up to \$500,000 or imprisonment for up to 5 years, or both. 18 U.S.C. §§ 152 AND 3571

On-Site Sourcing, Inc.

 00278

Page 1 for Lockbox CHI-014921 Transaction ID G-0770746

Kevin R. McCarthy, VSB No. 14273
1751 Pinnacle Drive, Suite 1115
McLean, VA 22102
703-770-9261 (Phone)
703-770-9263 (fax)
krm@mccarthywhite.com

UNITED STATES BANKRUPTCY COURT
FOR THE EASTERN DISTRICT OF VIRGINIA
Alexandria Division

In re:

ON-SITE SOURCING, INC.

Debtor.

Case No. 09-10816-RGM
(Chapter 7)

Employer Tax-Identification (EIN) No: Debtor: 54-1648470

NOTICE OF NEED TO FILE PROOF OF CLAIM

PLEASE TAKE NOTICE that the initial notice in this case instructed creditors that it was not necessary to file a proof of claim. Since that notice was sent, the trustee has advised that there are assets from which a distribution may be paid.

PLEASE TAKE FURTHER NOTICE THAT creditors who wish to share in any distribution of funds must file a proof of claim with BMC Group, Inc., the Claims Agent, at the following address:

BY MAIL TO:	BY HAND OR OVERNIGHT DELIVERY TO:
BMC Group, Inc. Attn: On Site Chapter 7 Claims Processing PO Box 3020 Chanhassen, MN 55317-3020	BMC Group, Inc. Attn: On Site Chapter 7 Claims Processing 18750 Lake Drive East Chanhassen, MN 55317

Deadline to File a Proof of Claim

April 27, 2011

A proof of claim form is enclosed with this Notice. If you wish to receive proof of its receipt, enclose a photocopy of the proof of claim together with a stamped, self-addressed envelope.

There is no fee for filing the proof of claim.

Any creditor who already has filed a proof of claim need not file another proof of claim. You may view your claim by logging onto the Debtors website at www.bmcgroup.com/onsitechapter7.

Dated: January 27, 2011

For the Court,

William C. Redden, Clerk
United States Bankruptcy Court



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9047628

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	18-SEP-08
DATE DUE:	18-OCT-08
AMOUNT DUE:	\$ 75.25 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9047628

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 201 S. COLLEGE STREET SUITE 2300 CHARLOTTE, NC 28244		
1	MAINTENANCE AGREEMENT Monthly charge for SEP-2008	75.25
Sub Total :		\$ 75.25
Tax :		\$ 0.00
Invoice Total :		\$ 75.25

ACCOUNT:	8500 ON SITE SOURCING	TOTAL:	\$ 75.25 USD
----------	-----------------------	--------	--------------



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9059973

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	15-DEC-08
DATE DUE:	14-JAN-09
AMOUNT DUE:	\$ 75.25 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.



Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9059973

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 201 S. COLLEGE STREET SUITE 2300 CHARLOTTE, NC 28244		
1	MAINTENANCE AGREEMENT Monthly charge for DEC-2008	75.25
Sub Total :		=====
Tax :		\$ 75.25
Invoice Total :		\$ 0.00
		=====
		\$ 75.25
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 75.25 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9056150

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	15-NOV-08
DATE DUE:	15-DEC-08
AMOUNT DUE:	\$ 75.25 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

 Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9056150

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 201 S. COLLEGE STREET SUITE 2300 CHARLOTTE, NC 28244		
1	MAINTENANCE AGREEMENT Monthly charge for NOV-2008	75.25
Sub Total :		\$ 75.25
Tax :		\$ 0.00
Invoice Total :		\$ 75.25
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 75.25 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9050487

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	13-OCT-08
DATE DUE:	12-NOV-08
AMOUNT DUE:	\$ 75.25 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9050487

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 201 S. COLLEGE STREET SUITE 2300 CHARLOTTE, NC 28244		
1	MAINTENANCE AGREEMENT Monthly charge for OCT-2008	75.25
Sub Total :		\$ 75.25
Tax :		\$ 0.00
Invoice Total :		\$ 75.25
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 75.25 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9042938

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	18-AUG-08
DATE DUE:	17-SEP-08
AMOUNT DUE:	\$ 75.25 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

 Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9042938

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 201 S. COLLEGE STREET SUITE 2300 CHARLOTTE, NC 28244		
1	MAINTENANCE AGREEMENT Monthly charge for AUG-2008	75.25
Sub Total :		\$ 75.25
Tax :		\$ 0.00
Invoice Total :		\$ 75.25
ACCOUNT:	8500 ON SITE SOURCING	TOTAL: \$ 75.25 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9038819

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	18-JUL-08
DATE DUE:	17-AUG-08
AMOUNT DUE:	\$ 75.25 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9038819

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 201 S. COLLEGE STREET SUITE 2300 CHARLOTTE, NC 28244		
1	MAINTENANCE AGREEMENT Monthly charge for JUL-2008	75.25
Sub Total :		\$ 75.25
Tax :		\$ 0.00
Invoice Total :		\$ 75.25
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 75.25 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9065358

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	12-JAN-09
DATE DUE:	11-FEB-09
AMOUNT DUE:	\$ 75.25 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9065358

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 201 S. COLLEGE STREET SUITE 2300 CHARLOTTE, NC 28244		
1	MAINTENANCE AGREEMENT Monthly charge for JAN-2009	75.25
Sub Total :		===== \$ 75.25
Tax :		\$ 0.00
Invoice Total :		===== \$ 75.25
ACCOUNT:	8500 ON SITE SOURCING	TOTAL: \$ 75.25 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9059972

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	15-DEC-08
DATE DUE:	14-JAN-09
AMOUNT DUE:	\$ 808.75 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9059972

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 3343 PEACHTREE ROAD. N.E. ATLANTA, GA 30326		
1	MAINTENANCE AGREEMENT Monthly charge for DEC-2008	808.75
Sub Total :		\$ 808.75
Tax :		\$ 0.00
Invoice Total :		\$ 808.75
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 808.75 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9056149

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	15-NOV-08
DATE DUE:	15-DEC-08
AMOUNT DUE:	\$ 808.75 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9056149

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 3343 PEACHTREE ROAD. N.E. ATLANTA, GA 30326		
1	MAINTENANCE AGREEMENT Monthly charge for NOV-2008	808.75
Sub Total :		\$ 808.75
Tax :		\$ 0.00
Invoice Total :		\$ 808.75
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 808.75 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9050486

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	13-OCT-08
DATE DUE:	12-NOV-08
AMOUNT DUE:	\$ 808.75 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9050486

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 3343 PEACHTREE ROAD. N.E. ATLANTA, GA 30326		
1	MAINTENANCE AGREEMENT Monthly charge for OCT-2008	808.75
Sub Total :		=====
		\$ 808.75
Tax :		\$ 0.00
Invoice Total :		=====
		\$ 808.75
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 808.75 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9047627

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	18-SEP-08
DATE DUE:	18-OCT-08
AMOUNT DUE:	\$ 808.75 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9047627

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 3343 PEACHTREE ROAD. N.E. ATLANTA, GA 30326		
1	MAINTENANCE AGREEMENT Monthly charge for SEP-2008	808.75
Sub Total :		\$ 808.75
Tax :		\$ 0.00
Invoice Total :		\$ 808.75
ACCOUNT:	8500 ON SITE SOURCING	TOTAL: \$ 808.75 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9042923

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	18-AUG-08
DATE DUE:	17-SEP-08
AMOUNT DUE:	\$ 808.75 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9042923

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 3343 PEACHTREE ROAD. N.E. ATLANTA, GA 30326		
1	MAINTENANCE AGREEMENT Monthly charge for AUG-2008	808.75
Sub Total :		\$ 808.75
Tax :		\$ 0.00
Invoice Total :		\$ 808.75
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 808.75 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9038818

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	18-JUL-08
DATE DUE:	17-AUG-08
AMOUNT DUE:	\$ 808.75 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9038818

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 3343 PEACHTREE ROAD. N.E. ATLANTA, GA 30326		
1	MAINTENANCE AGREEMENT Monthly charge for JUL-2008	808.75
Sub Total :		\$ 808.75
Tax :		\$ 0.00
Invoice Total :		\$ 808.75
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 808.75 USD



PLEASE REMIT PAYMENT TO:
EQUITRAC CORPORATION
14921 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

Reprint

INVOICE

9065357

ON SITE SOURCING
2011 CRYSTAL DRIVE
SUITE 200
ARLINGTON, VA 22202
ATTN: ACCOUNTS PAYABLE

ACCOUNT:	8500
DATE:	12-JAN-09
DATE DUE:	11-FEB-09
AMOUNT DUE:	\$ 808.75 USD
PO NUMBER:	

REMITTED AMOUNT: \$

Finance Charges may be charged to past due account, please detach and return this portion with your payment.

equitrac Phone # 1-800-327-0183 Federal Tax ID # 59-1797862

9065357

DESCRIPTION / EQUIPMENT LOCATION		AMOUNT
Equipment Location: MORRIS, MANNING & MARTIN 3343 PEACHTREE ROAD. N.E. ATLANTA, GA 30326		
1	MAINTENANCE AGREEMENT Monthly charge for JAN-2009	808.75
Sub Total :		\$ 808.75
Tax :		\$ 0.00
Invoice Total :		\$ 808.75
ACCOUNT: 8500 ON SITE SOURCING		TOTAL: \$ 808.75 USD